

BOARD OF SUPERVISORS

Brown County



305 E. WALNUT STREET
P. O. BOX 23600
GREEN BAY, WISCONSIN 54305-3600
PHONE (920) 448-4015 FAX (920) 448-6221

HUMAN SERVICES COMMITTEE

Erik Hoyer, Chair
Patrick Evans, Vice Chair
Joan Brusky, Thomas De Wane, Aaron Linssen

HUMAN SERVICES COMMITTEE

Wednesday, September 25, 2019

6:00 pm

**Room 200, Northern Building
305 E. Walnut Street, Green Bay**

NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION ON ANY ITEM LISTED ON THE AGENDA

- I. Call Meeting to Order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of August 28, 2019.

Comments from the Public

1. **Review Minutes of:**
 - a. Children with Disabilities Education Board (December 18, 2018; February 19 & 28; June 18; and July 16 2019).
 - b. Criminal Justice Coordinating Board (July 9, 2019).
 - c. Human Services Board (August 8, 2019).
 - d. Veterans' Recognition Subcommittee (August 20, 2019).

Communications – None.

Wind Turbine Update

2. Receive new information – Standing Item.

Health & Human Services Department

3. Budget Adjustment Request (19-078): Any increase in expenses with an offsetting increase in revenue.
 4. Budget Adjustment Request (19-079): Any allocation from a department's fund balance.
 5. Resolution Regarding Table of Organization Change for the Health and Human Services Department – Community Services Division – Youth Support Specialist.
 6. Resolution In Support of Establishing a Brown County Secure Residential Care Center for Children and Youth (24 Secure Residential Beds and 32 Secure Detention Beds).
 7. Financial Report for Community Treatment Center and Community Services.
 8. Shelter Care Remodeling Project Update and Bid Approval.
- Statistical Reports.
- a. Monthly CTC Data.
 - i. Bay Haven Crisis Diversion.
 - ii. Nicolet Psychiatric Center.

- iii. Bayshore Village (Nursing Home).
 - iv. CTC Double Shifts.
 - b. Child Protection – Child Abuse/Neglect Report.
 - c. Monthly Contract Update.
9. Request for New Non-Contracted and Contracted Providers.

Aging & Disability Resource Center – No items.

Veterans Services – No items.

Other

- 10. Audit of bills.
- 11. Such other Matters as Authorized by Law.
- 12. Adjourn.

Erik Hoyer, Chair

Notice is hereby given that action by Committee may be taken on any of the items which are described or listed in this agenda.

Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

PROCEEDINGS OF THE BROWN COUNTY
HUMAN SERVICES COMMITTEE

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Human Services Committee** was held on Wednesday, August 28, 2019 in Room 200 of the Northern Building, 305 E. Walnut Street, Green Bay, WI.

Present: Chair Hoyer, Supervisor Evans, Supervisor Brusky and Supervisor Linssen
Excused: Supervisor De Wane
Also Present: Health and Human Services Director Erik Pritzl, Children Youth & Families Manager Kevin Brennan, Community Services Administrator Jenny Hoffman, Director of Nursing Samantha Behling, Public Health Officer Anna Destree, Finance Manager Eric Johnson; Supervisor Borchardt, other interested parties and news media.

I. Call Meeting to Order.

The meeting was called to order by Chair Hoyer at 6:00 pm.

II. Approve/Modify Agenda.

Motion made by Supervisor Brusky, seconded by Supervisor Evans to modify the agenda to move Item 7 Presentation of Child Protection Services Study after Item 2 Presentation/Update for Healthy Families by Family Services. Vote taken. MOTION CARRIED UNANIMOUSLY

III. Approve/Modify Minutes of July 24, 2019.

Motion made by Supervisor Brusky, seconded by Supervisor Evans to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

Comments from the Public. None.

1. Review Minutes of:

- a. **Aging & Disability Resource Center of Brown County (May 23, 2019).**

Motion made by Supervisor Evans, seconded by Supervisor Brusky to suspend the rules to take Items 1a-d together. Vote taken. MOTION CARRIED UNANIMOUSLY

Supervisor Linssen arrive at 6:01 pm

- b. **Board of Health (May 14, 2019).**

Referring to Item 7, Supervisor Brusky wanted clarification with regard to the permanent drop box installed at the Community Treatment Center. BCCTC Interim Administrator Samantha Behling informed the drug drop box was a box in the lobby of the Community Treatment Center for the community to return medications so they can safely dispose of them. Sharps were not included in the drop off. Pritzl added it was a larger type box anchored to the floor and they monitored the contents, when it got to a certain level they emptied it, stored it securely and transferred to the Drug Task Force for disposal.

- c. **Human Services Board (July 11, 2019).**

- d. **Mental Health Treatment Subcommittee (April 17, 2019).**

Motion made by Supervisor Evans, seconded by Supervisor Brusky to receive and place on file Items 1a-d. Vote taken. MOTION CARRIED UNANIMOUSLY

///

Presentation

2. Presentation/Update for Healthy Families by Family Services.

Family Services President and CEO Jeff Vande Leest and Vice President – Programs & Services Angela Steuck were present to talk about a program Brown County had funded and supported their program for approximately 20 years. Vande Leest stated they appreciated the opportunity to talk about the support and child abuse prevention program they had been operating and the impact they were having on kids and families of the community. Steuck provided several handouts regarding their Welcome Baby and Health Families programs, in which she briefly spoke to (attached).

Supervisor Evans questioned with regard to prenatal, how did the mother get in contact with the program? Steuck informed they had great collaborative relationships in the community so they get some referrals from the public school system if it's a teen parent, referrals from Human Services, WIC Department, word of mouth, a variety of different resources in the community.

Evans questioned if a baby was born in Brown County and was identified as at-risk and the mother and child left, did they have a mechanism to follow that child? Steuck stated they would try and do a warm handoff if at all possible. Their agency also had home visitation services in seven different communities surrounding Brown County so sometimes they can enroll them in one of their own programs. If they don't qualify or they were outside of the area, they can look at other partners in those various communities to be able to keep that family connected to those resources and that level of service.

With budget coming up Evans spoke to their allotted levy funds and questioned future needs; Vande Leest responded they were able to manage the program but wouldn't turn back an additional 10% increase in funding if that were to go in their direction because they could serve more families.

Linssen questioned their ratio of funding. Vande Leest responded, roughly 85% of their budget was personnel related. Linssen would like their line item budget provided to the committee for review, whatever had been provided to the county.

Hoyer felt they were streamlining and being proactive in trying to work together with the hospitals. It sounded like they had great relationships with the four hospitals, which was great to hear. He questioned if Well Baby had separate money in the budget. Vande Leest stated in the past the county had supplemented the Well Baby program especially when the Community Partnership for Children, which used to fund all the Welcome Baby efforts in the community, went away. When it went away, they went out and solicited the hospitals to kick in and the county kicked in for a while but he didn't believe the county had any money in the Welcome Baby right now.

Although shown in proper format here, Item 7 was taken at this time.

Communications

3. Communication from Supervisor Hoyer re: Direct Corporation Counsel to draft a resolution in support of building a juvenile detention facility in Brown County. *Referred from August County Board.*

Hoyer stated that over the last many months they heard about this prospect and project, the process Director Pritzl had gone through with developing a proposal and submitting it to the state. At this point Brown and three other counties had submitted proposals. Part of that proposal was ensuring the support of the committee, the entire board and the county as a whole for this project. Essentially in order to strengthen their grant application he wanted to have a conversation, make any clarifications they needed to about the project, and then move forward to the full board.

Pritzl informed he sent a link to the proposal that was submitted to the committee and he sent a PowerPoint on the views with the Grant Committee on August 19th (attached). With regard to timing

on the Grant Committee, this had been a very fast process. The study committee went through their work, last year they received the administrative code and the new rules late in 2018 and early 2019. Then the Grant Committee that awards funding started meeting in spring/March and they didn't get the actual, what they were responding to as far as proposals until close to June and they had to have their response by July 1st. So timelines really didn't go out very far and the Grant Committee worked with counties that submitted proposals until Oct 1st when they have to submit their statewide plan. Pritzl informed they were trying to put all this together as quickly as they could with the resources they had and one of the things the Grant Committee wanted to see was some action at the county level indicating their support. That's why he appreciated the communication and having a chance to look at a resolution because they were really concerned going forward, if that's not there right now what did it mean for Brown County? The timing didn't fit with October 1st necessarily but they educated them on how the process, first there was this discussion, a resolution in September and full County Board in October.

Evans suggested a special Human Services Committee meeting prior to the September 18th County Board meeting to approve the resolution, to be drafted by Corporation Counsel, so it could be on the County Board agenda.

Hoyer felt the general concern was ensuring that they offered enough time with the special meeting to actually discuss it if they were going to discuss it. This was a proposal about a building but it was also about how things were going to be run and what their concerns were about it.

Linssen believed each of them would have a pretty good idea of which way they were voting coming into that special meeting so he wouldn't be concerned with the amount of time needed for the resolution.

Evans questioned what items Pritzl felt this resolution really needed to hit on. Pritzl stated one was going back to the spirit of why there were there. Looking at Act 185 and changing youth corrections and closing Lincoln Hills and Copper Lake, the idea was to have smaller facilities, regional facilities where youth were closer to their home communities. Brown County was trying to work as part of a statewide plan to provide a regional resource to do just that. The resolution needed to indicate there was a strong state support for this, the legislature stated they were going to fund 95% of construction costs. When the county decided to engage in this process and be part of that plan, they get 95% covered if they build the facility. That was a big feature the County Board should be aware of.

Children Youth & Families Manager Kevin Brennan added recognizing the need for a local resource that the current Lincoln Hills and Copper Lake had been proven to be unsuccessful. The state wanted to get out of the business and if they were asking for the county to get into the business, they needed the support. The neat thing about Brown County was they were going to be serving a region of NE Wisconsin if not more. That set them apart from the other three counties that were vying for these grants, they were talking about serving themselves. Brown County had the need, they had kids in corrections and at places like Rawhide Boys Ranch and could easily through one bad mistake go right to corrections. It was in their best interest to have this in the backyard. He felt the resolution should state something about not only addressing individual needs but the regional needs as well.

Hoyer felt another important thing was clarifying the secure residential care and the different components. It would need to be elaborated upon because there was some confusion and conflation of what services the county provided. Pritzl felt it was an important point for a couple reasons. If they did secured detention and secured residential care, they were creating a continuum of service. If they had more of an integrated approach and more regional emphasis with both sides, they could have youth being served across the units which was good and operate with synergies in terms of programming and approach. This also was an opportunity for counties to build facilities that covered both secured detention short term as well as secured residential long term.

Evans felt this was a big deal, it was great, they saw the need for a regional facility, but this was a

unique building. It was a jail, a high school, a hospital that would take care of mental health and physical issues, something really unique to this region. If it was \$40 some million, 5% of that was still \$2 million that they had to come up with which he felt they could get. The other issue then was the financial impact, which is what the County Board would want to talk about. He projected \$7 million dollar annual operating expenses. That was a lot of money that can't fall on the taxpayers of Brown County. They had to share that with 20 other counties. Pritzl stated that's where they had identified where they could get the population from. Evans felt the resolution should address the annual financial impact and how they were going to recoup those dollars. He felt they would get zero votes if they say Brown County had to pick up the \$7 million dollar tab but 20 some votes if they say they X amount will be brought in by the other counties.

Brennan informed that part of their research and the legwork that had been done was using state statistics to anticipate what the need was. He felt the straight up numbers from the Department of Corrections would be valuable because they got to set their internal and external rates; rates for their own population and the rates they would be billing other counties. They should be voting down if there was a potential they would have to come up with the \$7 million a year in operating costs. None of them wanted to take on any liability that way with this facility.

Linssen felt another thing worth noting in the resolution was the regionalization of other aspects of the juvenile justice process. He knew through his personal experience with juvenile justice programs within other county court systems that custody was not the only thing or detention centers were not the only thing that was regionalized in NE Wisconsin relating to juvenile justice. Highlight the fact that Green Bay was already somewhat of a hub for regional services and things related to ongoing care. That it would make sense to have the detention facility in this location as well.

To add upon what Evans was saying, other important info Hoyer felt was important to note was what were the county's current costs and what would the costs be if the facilities were out of town and if they had to shift someone to Milwaukee or Racine, etc. Pritzl informed that that was one of their challenges right now. They had done a lot of analysis, the best they could, estimating all the operational costs. It was something they thought was very important as they went through the process, not just the building but the ongoing sustainability piece. They had spent quite a bit of time back and forth about how many physicians, physician costs, all the support services, contracted services, everything it took to meet those code requirements, etc. Other counties probably had not gone as far as they had, to the point where they could actually give them a good idea of what their rates will look like as a range. He could tell them that the state correctional rate in 2021 was \$615 a day. He couldn't tell them right now that those other counties had put forward a rate for them to look at. Their focus had been on shielding the county as much as possible from that financial risk because that was part of the challenge when you operate this.

Brennan informed that some of the drivers of costs were regulations regarding staffing ratios and site direct supervision ratios, those were in code already, and things they had to comply with. Those were some of the drivers. In the Wisconsin model the state put forth through Act 185, they talked about the mental health and AODA services, really redefining what corrections was. They talked about the daily rate and potential liability. The hope with these facilities, you could focus on daily rate, but the total stay for these kids would be much less than if they were sent to Lincoln Hills. It would be about better quality, doing it right the first time. That's what they had endless discussions about. This needed to be done right or not done and that was based on best practices and state statutes and rules governing what they had to provide children.

Hoyer stated, when it came to residential care and secured residential care, they had a lot of experience. He got that it was a continuum, but secured detention, was it pushing the boundaries of what they had experience in or did it still fit within what they've done? Pritzl responded, Brown County currently operated a 15-bed secured detention facility. If they transitioned, they already looked at making sure that trending would be consistent and the approach would be the same for youth. Brown County used to operate a 35-bed juvenile detention facility so it had been something they had been doing for a long time as a county. The Sheriff's office operated secured detention. It

was not uncommon to see these in different places in the state for counties that operate.

Hoyer questioned diverting some of the juveniles within the jail, Pritzl stated it was a question he could not answer but was asked repeatedly. It was a discussion for a different department or group of people. When talking about a new secured detention facility, it removed 15-beds from their currently place and placed them in a new facility. Evans interjected, inmates going to Lincoln Hills were different than the inmates in the jail because of different offenses and sometimes you don't want to be putting them together. They may still retain the juvenile intake within the jail and also have this facility. Pritzl stated this facility would take that service and move it because in the design, they can't have the 32-bed secured detention and 24-bed secured residential housing units mixed. You can only have youth share certain spaces at certain times. You don't mix risk levels of offenders and youth that were in different places in terms of their dispositions. Evans felt this was a big issue and it was also very complicated. From everything he read and all of the proposals the county had put out there, he felt they were doing a very good job of making sure that they were on track to make sure this was a success. He was happy with everything that they were right now. If they had it tonight, he would support it but it was up to the County Board as a whole.

Responding to Linssen, Brennan informed there were several services that could be piggybacked upon the current contracts from the Sheriff's Department with the ones for a new facility. Those savings were part of their calculations and were favorable to them. As far as sharing walls, he didn't have an answer for that. Linssen clarified, he was referring to savings in construction of the facility, not necessarily the ongoing costs. Evans believed it was a Facilities questions. Pritzl informed the timelines didn't align quite right but they had at different points talked about co-construction and co-location. As much as there was a practical piece to it, there was a philosophical piece to it too and where did they want youth and children sort of viewed as being served. If they were an add-on to an adult facility and viewed as part of the jail, you start to have a different mindset in some ways on how you approach it so they were going to have that facility somewhere else.

Motion made by Supervisor Evans, seconded by Supervisor Linssen to approve. Vote taken.
MOTION CARRIED UNANIMOUSLY

Motion made by Supervisor Linssen, seconded by Supervisor Brusky to suspend the rules to go back to comments from the public. Vote taken. MOTION CARRIED UNANIMOUSLY

Although shown in proper format, Comments from the Public were taken at this time.

Wind Turbine Update

4. **Receive new information – Standing Item.**

Motion made by Supervisor Evans, seconded by Supervisor Linssen to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

Health & Human Services Department

5. **Budget Adjustment Request (19-071): Reallocation of more than 10% of the funds originally appropriated between any of the levels of appropriation.**

Motion made by Supervisor Evans, seconded by Supervisor Linssen to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

6. **Resolution Regarding Table of Organization Change for the Health and Human Services Department – Community Services Division Account Clerk I Position.**

Motion made by Supervisor Evans, seconded by Supervisor Brusky to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

7. **Presentation of Child Protection Services Study.**

Senior Consultant Travis Robinson and Consultant Sarah Sparks of Public Consulting Group were present. Robinson informed they were a government consulting firm focusing solely on state and local government consulting across the center of Health and Human Services, Education and Technology, etc. They span from early childhood to aging and disability services. Sparks added they span a large array of Human Service topics that they specialize in child welfare and juvenile justice.

Handouts of the presentation were provided (attached) and gone over with the committee.

Evans thanked them for the report, he was not surprised by any of it. He questioned if they had spoken to County Executive Streckenbach and Director of Administration Weininger about it? He felt those were the important people they needed to talk to. This wasn't anything new, they knew they needed staff but it all started upstairs, that's where the money came from. He asked that they reach out to them. He appreciated this and hoped it was taken for the value that it was by Administration.

With regard to the Recommendation portion of presentation, Brusky questioned which one stood out? Robinson stated based upon what they heard from staff, survey data and their expertise and working with counties across the country, the number one need was additional support clerical/administrative staff to reduce the burden on current staff and help with staff retention and turnover. Sparks agreed, support staff for the workload and caseload.

Linssen questioned if they ran comparisons to comparable counties to see where they stood in relation to the amount of staff they had, carrying the same level of caseloads? Robinson stated there was some data in the report, they weren't able to get caseloads as easily as salary data, as salary info was public record. They did get staff to supervisor ratios for Waukesha and Rock counties for ongoing and intake. DCF reports caseloads were rising across the state, in their 2019 budget there was a 30% increase. Brown was still a little higher than other counties, especially with intake. Referrals were on the increase and they don't foresee that trend going down anytime soon. A lot had to do with the opioid crisis, high need cases.

Linssen questioned where the county compared as far as the pay rate to caseload ratio. Sparks stated the issue was that the counties they were able to collect the supervisor to staff ratios and turnover rate, they weren't the same counties and weren't exactly comparable because they weren't able to get the same data.

Responding to Linssen's question regarding an ideal ratio of support staff, Sparks stated when they came up with a calculation it was based on the 25% doing ancillary duties so 1 to 4. She felt coming up with an ideal ratio would be hard without a time study showing a percentage of time they were spending on specific activities. Linssen questioned what they based their number on in the study. Sparks stated it was based off a previous time study in a county in another state where 25% of time was spent doing a specific amount of duties in addition to whether or not support wanted to be added for supervisors and staff or just supervisors.

Motion made by Supervisor Linssen, seconded by Supervisor Brusky to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

8. **Executive Director's Report.**

Hoyer questioned in the case ICE agents came to Brown County and removed certain individuals from their family, did the county had any responsibility to those children? Pritzl stated they could because they were without a parent or guardian at that moment and they would have to provide some sort of placement or service temporary while they try to identify a permanent solution. Brennan explained Casa ALBA Melanie, an advocacy group, reached out to them about a year ago. A lot of people they served had great anxieties around this. They met with them and gave them some assurances that if that were to happen, the government doesn't necessarily want to step in and take

///

custody of children and place them somewhere, they would treat them like any other family and help them forge and find current resources and friends who won't be deported. The group was trying to forge alliances with some people in the legal community, through the private sector and private attorneys, to get some guardianships done very quickly if parents got deported.

**Motion made by Supervisor Linssen, seconded by Supervisor Brusky to receive and place on file.
Vote taken. MOTION CARRIED UNANIMOUSLY**

9. Financial Report for Community Treatment Center and Community Services.

**Motion made by Supervisor Evans, seconded by Supervisor Brusky to receive and place on file.
Vote taken. MOTION CARRIED UNANIMOUSLY**

10. Statistical Reports.

- a. Monthly CTC Data.
 - i. Bay Haven Crisis Diversion.
 - ii. Nicolet Psychiatric Center.
 - iii. Bayshore Village (Nursing Home).
 - iv. CTC Double Shifts.
- b. Child Protection – Child Abuse/Neglect Report.
- c. Monthly Contract Update.

Motion made by Supervisor Linssen, seconded by Supervisor Brusky to suspend the rules to take all of Item 10 together. Vote taken. MOTION CARRIED UNANIMOUSLY

Motion made by Supervisor Linssen, seconded by Supervisor Brusky to receive and place on file all of Items 10. Vote taken. MOTION CARRIED UNANIMOUSLY

11. Request for New Non-Contracted and Contracted Providers. None attached.

**Motion made by Supervisor Evans, seconded by Supervisor Brusky to receive and place on file.
Vote taken. MOTION CARRIED UNANIMOUSLY**

Other

12. Audit of bills.

Evans informed he had a question on the bills and contacted Internal Auditor Dan Process, he responded back and Evans was very happy with his response.

Motion made by Supervisor Brusky, seconded by Supervisor Evans to acknowledge receipt of the bills. Vote taken. MOTION CARRIED UNANIMOUSLY

13. Such other Matters as Authorized by Law.

Budget meeting dates and times were briefly discussed and noted to be determined at a different time.

14. Adjourn.

Motion made by Supervisor Evans, seconded by Supervisor Brusky to adjourn at 7:54 pm. Vote taken. MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Alicia A. Loehlein
Administrative Coordinator

///

PROCEEDINGS OF BROWN COUNTY CHILDREN WITH DISABILITIES EDUCATION BOARD:

A regular meeting was held on: Tuesday, December 18, 2018

Board Members Present: S. King, J. Jansch, B. Clancy, L. Franke, K. Lukens, J. Wieland

Others Present: K. Pahlow, A. Nizzia, S. Johnson, C. Maricque, N. Kohls, L. Larson, J. Titera, C. Jensky

1. Action Item: Call to Order
S. King called the meeting to order at 3:32 PM.
2. Open Forum - None
3. Action Item: Approval of November 20, 2018 Minutes
Motion made by J. Jansch, seconded by L. Franke, that the minutes from the November 20, 2018 board meeting approved. MOTION CARRIED UNANIMOUSLY.
4. Action Item: Approval of Agenda
Motion made by J. Wieland, seconded by B. Clancy, that the agenda for today's meeting be approved. MOTION CARRIED UNANIMOUSLY.
5. Action Item: Donations
A. Nizzia presented the donations.
Motion made by J. Jansch, seconded by L. Franke, that the December donations be approved. MOTION CARRIED UNANIMOUSLY.
6. Action Item: Payment of Bills
Payments for November 1, 2018 to November 30, 2018 were reviewed and discussed. Expenditures noted were the costs for new classroom flooring that was put in due to lifting tiles, door repairs required due to the lock system sticking, and the preventive maintenance of the boiler and heating system.
Motion made by L. Franke, seconded by B. Clancy, that the payment of the bills be approved. MOTION CARRIED UNANIMOUSLY.
7. Action Item: Financial Report
Summaries of the Revenue and Expenditures ending October 31, 2018 were reviewed. The grant revenue was received for the installation of cameras. Due to the cost of the OT/PT classroom change, the added door to the door lock system, and new water heater the building and facilities are may continue to be over budget. Savings will be recognized in the Intellectual Disabilities area, but this will be offset by Substitute costs due to vacancies and leaves.
Motion made by J. Wieland, seconded B. Clancy, that the financial report be accepted. MOTION CARRIED UNANIMOUSLY.
8. Action Item: 2017-2018 Audited Financial Statement
C. Maricque presented the 2017-2018 audit report from Schenck and Associates for review and discussion. The auditors issued an unmodified report that there were no audit findings. Due to GASB changes, the method for reporting the Parent Organization will need to change by fiscal year ending June 30, 2020.
Motion made by J. Jansch, seconded by L. Franke, that the 2017-2018 Audit Report conducted by Schenck and Associates be accepted. MOTION CARRIED UNANIMOUSLY.
9. Action Item: Disability Insurance
Due to the County changing their leave and disability administrator to UNUM as of January 1, 2019, the school requested the authority to enter into a contract with UNUM to provide disability insurance effective January 1, 2019.
Motion made by J. Wieland, seconded by B. Clancy, that the Administrator have the authority to enter into a contract with UNUM to provide disability insurance be approved. MOTION CARRIED UNANIMOUSLY.
10. Discussion Item: Administrator's Report

S. Johnson – Director of Special Education and Pupil Services

There have been time that it has been difficult to secure substitute staff out in the district. Sarah has been able to work with the district to use their subs. Sarah and Kim also attended a holiday breakfast at Susie C. Altmayer hosted by one of our district staff and her classroom.

K. Pahlow, Administrator and A. Nizzia, Principal, combined their reports into a video.

- The video covered the Hopp Trot, ornament making with students from Southwest High School, Tree decorating at DePere City Hall and the Northern Building, caroling at Nicole Bank, gift making with the Constellation group and the door decorating contest.
- The holiday program is Wednesday, December 19 at 1:00 PM and 6:00 PM.
- Kim invited all board members to walk around the building and see all the holiday decorating that the staff and students have done.

11. Discussion Item: Parent Organization Report

- A.Nizzia reported that the Parent Organization now has a treasurer who has been working with C. Maricque discussing financial matters between school and the organization.
- January 12, 2019 the PO will host a presenter on Special Needs Trust and Guardianship. 38 parents have already signed up. Staff will provide childcare and activities.
- Winter Blast is scheduled for February 8, 2019.

12. Executive Session: The Board will move to executive session as allowed by Wisconsin Statute stats 19.85 (1)(e) pursuant to compensation and the investing of public funds at 4:05 PM.

Motion made by L. Franke, seconded by B. Clancy, that the Board move into Executive Session. MOTION CARRIED UNANIMOUSLY.

Meeting opened again at 5:30 PM

13. Action Item: School Violence Drill Assessment

A Board review of this assessment is required by Wis. Statute 118.07 and the 2017 Wisconsin Act 143 and will be submitted to the Department of Public Instruction Safety and Security Office.

Motion made by J. Wieland, seconded by K. Lukens, that the Board the School Violence Drill Assessment be approved. MOTION CARRIED UNANIMOUSLY.

14. Action Item: Safety and Security Plan and Resolution.

The Safety and Security Plan and resolution are required by Wis. Statute 118.07 and the 2017 Wisconsin Act 143 and will be submitted to the Department of Public Instruction Safety and Security Office.

Motion made by B. Clancy, seconded by J. Jansch, that the Board approve the proposed Safety and Security Plan and Resolution.be approved. MOTION CARRIED UNANIMOUSLY.

15. Action Item: Adjournment

**Motion made by K. Lukens seconded by J. Jansch, to adjourn the December 18, 2018 Brown County Children with Disabilities Board meeting at 5:40 PM.
MOTION CARRIED UNANIMOUSLY.**

PROCEEDINGS OF BROWN COUNTY CHILDREN WITH DISABILITIES EDUCATION BOARD:

A regular meeting was held on: Tuesday, February 19, 2019

Board Members Present: S. King (by phone), J. Mitchell, A. Tran, B. Clancy, L. Franke, J. Jansch, K. Lukens, and J. Wieland

Others Present: K. Pahlow, A. Nizzia, S. Johnson, C. Maricque, N. Kohls, C. Jensky, and L. Larson

1. Action Item: Call to Order
J. Mitchell called the meeting to order at 3:30 PM.
2. Open Forum - None
3. Action Item: Approval of January 15, 2019 Minutes
Motion made by J. Wieland, seconded by J. Jansch, that the minutes from the January 15, 2019 Board meeting approved. MOTION CARRIED UNANIMOUSLY.
4. Action Item: Approval of Agenda
Motion made by L. Franke, seconded by K. Lukens, that the agenda for today's meeting be approved. MOTION CARRIED UNANIMOUSLY.
5. Action Item: Donations
Abbie reviewed the donations. A past Hopp graduate will be coming to present a check to us on behalf of a snowmobiling fundraiser that her family was involved in. More information will be shared when plans are secured.
Motion made by J. Jansch, seconded by J. Wieland, that the February donations be approved. MOTION CARRIED UNANIMOUSLY.
6. Action Item: Payment of Bills
Payments for January 1, 2019 to January 31, 2019 were reviewed and discussed. Bills were routine in nature.
Motion made by J. Wieland, seconded by K. Lukens, that the payment of the bills be approved. MOTION CARRIED UNANIMOUSLY.
7. Action Item: Financial Report
Summaries of the Revenue and Expenditures ending December 31, 2018 were reviewed. Security grant dollars were received. All district tuition payments are in and the second special education aid payment was received from the state. Expenses over the summer affected the balance of the Building Operations, Facilities Acquisition and Technology. The Technology overage will be partially offset by the grant revenue we received. Additional substitutes have been required due to leaves and vacancies. Savings recognized in ID Teachers and Aides. The recent government shutdown did not have an immediate impact on funding.
Motion made by L. Franke, seconded J. Jansch, that the financial report be accepted. MOTION CARRIED UNANIMOUSLY.
8. Discussion Item: Strategic Plan – School Perceptions Survey
K. Pahlow presented a DRAFT of the Staff and Parent Surveys that have been put together to the Board for review and discussion. General consensus from the board was to also include the Board section that is present in the staff survey in the parent survey. Administration will take the feedback that was provided back to their next meeting with School Perceptions.
9. Discussion Item: Administrator's Report
S. Johnson, Director of Special Education and Pupil Services –
 - Some staff at Hopp and in the district are using the online Board Maker. This is a great tool for

- making visual communication boards. Staff that are using the online version will be attending a webinar for some advanced training.
- Camp SOAR is our summer programming at Hopp. This year it is scheduled for the last two weeks in June, off for the 4th of July week and then the next four weeks (ending August 1). Staffing has started. We will be encouraging students who are over 18 to attend adult serves that they may be transitioning into after graduation. Some students will be attending summer programming in their districts to work on other skills.
- C. Maricque, Business Manager –
- 48 new laptops were received from the county for teachers and therapists. The County Technology Department has been great to work with and they have been working hard to get everything up and running. The next round of computers will include the Smartboard computers. Will need to check into the licensing for the smartboard software.
- A. Nizzia, Principal –
- Hopp basketball teams played 3/3 basketball with NEWCHAA last week. Students ran a concession stand utilizing their math and social skills.
 - The Our Lady Of Lourdes basketball game was finally held after being rescheduled four times due to weather.
 - Abbie toured a group of members from Lifetime Learning.
 - SNC has 20 students here volunteering in the classroom all week long.
 - NWTC has 9 practicum students in EC and Para education classes that are spending time at Hopp.
- K. Pahlow, Administrator –
- Work has begun on the budget and staffing for next year.
 - Will be looking into new flooring for some classrooms. Tiles are lifting and could become a hazard. This flooring is already in a few classrooms and it is holding up very well.
 - As of today, we do not need to make up time for our recent inclement weather. Any additional time off and we will need to adjust our schedule.
10. Discussion Item: Parent Organization Report
- The Winter Blast was held on February 8th. The Parent Organization did a wonderful job. It was a very creative and successful night. C. Maricque managed the cash flow throughout the night. Over 60 staff were in attendance. New this year was a Wishing Tree with classroom items. All wish lists were filled.
11. Executive Session: The Board will move to executive session as allowed by Wisconsin Statute 19.85 (1)(f) at 4:19 PM.
Motion made by J. Wieland, seconded by K. Lukens, that the Board move into Executive Session. MOTION CARRIED UNANIMOUSLY.
12. **Motion made by J. Wieland, seconded by L. Franke, to reconvene the meeting at 4:46 PM. MOTION CARRIED UNANIMOUSLY**
13. Action Item: Adjournment
Motion made by L. Franke, seconded by J. Jansch, to adjourn the February 19, 2019 Brown County Children with Disabilities Board meeting at 4:46 PM. MOTION CARRIED UNANIMOUSLY.

PROCEEDINGS OF BROWN COUNTY CHILDREN WITH DISABILITIES EDUCATION BOARD:

A special meeting was held on: Tuesday, February 28, 2019

Board Members Present: B. Clancy, L. Franke, J. Jansch, S. King, K. Lukens, J. Mitchell, J. Wieland

Others Present: K. Pahlow

Action Item: Call to Order

1. B. Clancy called the meeting to order at 3:30 PM.

2. Open Forum – None

3. Approval of Agenda

Motion made by J. Mitchell, seconded by J. Wieland that the agenda be approved. MOTION CARRIED UNANIMOUSLY.

4. Executive Session: The Board will move to executive session as allowed by Wisconsin State Statute 19.85(1)(c)(f), to consider the employment and performance of certified staff members.

Motion made by J. Mitchell, seconded by L. Franke, that the Board move into Executive Session. MOTION CARRIED UNANIMOUSLY.

The Board returned to Open Session at 4:12 PM.

5. Action: Resignation

Motion made by J. Wieland, seconded by J. Mitchell, that the Board approve the resignation of Karen Klister, BCCDEB Teacher, effective May 31, 2019. MOTION CARRIED UNANIMOUSLY.

6. Action Item: Adjournment

Motion made by L. Franke, seconded by J. Mitchell, to adjourn the February 28, 2019 Brown County Children with Disabilities Board meeting at 4:12 PM. MOTION CARRIED UNANIMOUSLY.

PROCEEDINGS OF BROWN COUNTY CHILDREN WITH DISABILITIES EDUCATION BOARD:

A regular meeting was held on: Tuesday, June 18, 2019

Board Members Present: S.King, J. Mitchell, J. Jansch, J. Wieland, K. Lukens, B. Clancy

Others Present: K. Pahlow, A. Nizzia, S. Johnson, C. Maricque, N. Kohls, J. Titera

Action Item: Call to Order

1. S. King called the meeting to order at 3:30 PM. The meeting started with a video that was produced by Nsight who also did a promotional video for Leadership Green Bay who is doing our sandbox project.
2. Open Forum - None
3. Action Item: Approval of February 28 and May 7, 2019 Minutes
Motion made by J. Jansch, seconded by K. Lukens, that the minutes from the February 28 and May 7, 2019 board meetings approved. MOTION CARRIED UNANIMOUSLY.
4. Action Item: Approval of Agenda
Motion made by J. Mitchell, seconded by J. Wieland, that the agenda for today's meeting be approved. MOTION CARRIED UNANIMOUSLY.
5. Action Item: Donations
A.Nizzia reviewed the donations and highlighted the Notre Dame Academy Best Buddy Club's donation.
Motion made by J. Wieland, seconded by J. Jansch, that the May donations be approved. MOTION CARRIED UNANIMOUSLY.
6. Action Item: Payment of Bills
Payments for May 1, 2019 to May 31, 2019 were reviewed and discussed. Higher expenses for the month included FBA/BIP training for staff at CESA 7 and School Perceptions for the staff survey results.
Motion made by J. Wieland, seconded by K. Lukens, that the payment of the bills be approved. MOTION CARRIED UNANIMOUSLY.
7. Action Item: Financial Report
Summaries of the Revenue and Expenditures ending April 30, 2019 were reviewed.
Motion made by J. Jansch, seconded J. Mitchell, that the financial report be accepted. MOTION CARRIED UNANIMOUSLY.
8. Action Item: Transfer of Funds – Duplex and Parent Organization to Donations
Motion made by J. Wieland, seconded by J. Jansch, that the Duplex bank account be closed and the \$15,611.11 balance of the account be transferred to the Donation bank account for classroom furniture purchases. In addition, transfer proceeds from the duplex sale and Winter Blast of \$62,703.06 from the Parent Organization bank account to the Donations bank account for classroom furniture purchases. MOTION CARRIED UNANIMOUSLY.
9. Action Item: Lunch Fees
Lunch prices are increasing due to an increase in the meal price WDP charges us. A meeting was held with the WDP Food Service Director and concerns regarding menu item variety and quality were shared. Administration will continue to work with the WDP Food Service Dept. on

improvements.

Motion made by J. Jansch, seconded by J. Mitchell, that the full priced student lunch fees be increased from \$3.10 to \$3.30, the reduced priced meal remain the same at 40¢; the extra milk fee remain the same at 30¢ and the adult meal be increased from \$3.90 to \$4.00. MOTION CARRIED UNANIMOUSLY.

10. Action Item: Student Fee

An increase in student fees initially will reduce the need to request fees from parents throughout the school year.

Motion made by J. Jansch, seconded by J. Mitchell, that the student fees remain the same at \$15.00 for Early Childhood, the Primary and Intermediate student fees increase from \$15.00 to \$45.00 and the High School student fees increase from \$25.00 to \$45.00. MOTION CARRIED UNANIMOUSLY.

11. Action Item: Resignation

Motion made J. Jansch, seconded by K. Lukens , that the Board approve the resignations of BCCDEB teachers Ashley Smith, Jessica Meyer and Alicia Peeters. MOTION CARRIED UNANIMOUSLY.

12. Action Item: Hiring

The following candidates were recommended for hire for the 2019-2020 school year (with a start date of August 26th):

Stephanie Remondini, One Year Leave of Absence teacher vacancy at Syble Hopp
Christine Gitzlaff, Wrightstown Elementary Teacher
Theresa Berg, Syble Hopp Teacher
Karen Vande Voort, Syble Hopp Teacher
Amber Gingrich, Speech and Language Pathologist
Dawn Vande Voort, Nurse/Medical Assistant Aide
Darcie Mangum, Part-Time EC Instructional Aide
Kris Brassil, Full-time Instructional Aide
Jessina Holloway, Full-time Instructional Aide

Motion made by J. Wieland, seconded by J. Mitchell, that the Board approve the hiring of the recommended BCCDEB teachers, therapists and instructional aides for the 2019-2020 school year. MOTION CARRIED UNANIMOUSLY.

13. Action Item: Calendar for the 2019-2020 Board Meetings

Motion made by J. Mitchell, seconded by J. Wieland, that the Board approve the schedule for the 2019-2020 Board Meetings. MOTION CARRIED UNANIMOUSLY.

14. Discussion Item: Strategic Plan – School Perceptions Survey Status

K. Pahlow shared the staff survey results. Leadership has already started discussion on the next steps to move us forward. The survey result concerns reflect building space, communication, student behaviors and mental health. There are also several positive results to continue to build upon. Administration has also reviewed the comments for each section and find them to be professional and constructive and will be very helpful in planning.

15. Discussion Item: Administrator's Report

S. Johnson – reported that Camp SOAR started on Monday and is going well.

C. Maricque – stated that our budget goes to the Brown County Board for approval tomorrow.

16. Discussion Item: Parent Organization Report

Golf Outing on July 13, 2019 is next big event/fundraiser. Administration continues to work with the PO on their efforts to rejuvenate their membership and active role.

17. Executive Session: The Board will move to executive session as allowed by Wisconsin Statute stats 19.85 (1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Reasons require a closed session at 4:20 PM.

Motion made by J. Mitchell, seconded by B.Clancy, that the Board move into Executive Session. MOTION CARRIED UNANIMOUSLY.

The Board returned to Open Session at 5:05 PM.

18. Action Item: Adjournment

Motion made by B. Clancy, seconded by J. Wieland, to adjourn the June 18, 2019 Brown County Children with Disabilities Board meeting at 5:05 PM. MOTION CARRIED UNANIMOUSLY.

PROCEEDINGS OF BROWN COUNTY CHILDREN WITH DISABILITIES EDUCATION BOARD:

A regular meeting was held on: Tuesday, July 16, 2019

Board Members Present: S. King, B. Clancy, J. Mitchell, L. Franke

Board Members Excused: J. Wieland, J. Jansch, K. Lukens, A. Tran

Others Present: K. Pahlow, A., S. Johnson, C. Maricque

1. Action Item: Call to Order

S. King called the meeting to order at 3:40 PM.

2. Open Forum - None

3. Action Item: Approval of June 18, 2019 Minutes

Motion made by L. Franke, seconded by B. Clancy, that the minutes from the June 18, 2019 Board meeting be approved. MOTION CARRIED UNANIMOUSLY.

4. Action Item: Approval of Agenda

Motion made by B. Clancy, seconded by L. Franke, that the agenda for today's meeting be approved. MOTION CARRIED UNANIMOUSLY.

5. Action Item: Donations

K. Pahlow highlighted the \$15,000 donation by Patricia Schneider that will be used for classroom furniture. In addition, Paper Transport donated 29 Samsung Tablets for the classrooms.

Motion made by L. Franke, seconded by J. Mitchell, that this month's donations be approved. MOTION CARRIED UNANIMOUSLY.

6. Action Item: Payment of Bills

June bills were reviewed. The final legal payment was made to Davis and Kuelthau for work completed during the 2018-19 school year.

Motion made by B. Clancy, seconded by J. Mitchell, that the payment of the bills be approved. MOTION CARRIED UNANIMOUSLY.

7. Action Item: Financial Report

The May financial statements were reviewed. Interest income continues to trend higher than expected. The revenue for the General CDEB Aid will also be higher than expected when it is posted in June. Facilities, Technology Services and substitutes continue to be over budget. A portion of the overage for Facilities and Technology Services will be offset by the Security Grant. Savings in teachers and aides as well as revenue from the districts will offset the overages in substitutes.

Motion made by L. Franke, seconded by B. Clancy, that the financial report be accepted. MOTION CARRIED UNANIMOUSLY.

8. Action: Hiring

Current vacancies should be all hired by August. Brett Thyssen is being recommended for the De Pere Elementary vacancy. Amanda Wendtland is being recommended for the De Pere Early Childhood Teacher vacancy. Finally, Trista Fick is being recommended for the vacant Syble Hopp Middle School Teacher vacancy. Trista will require an emergency license. She has an educator's license, but not in special education.

1a

July 16, 2019

Three additional aides will be hired. Two of the three are currently going through the hiring process. The last aide position may need to be reposted after the second interviews.

Motion made by B. Clancy, seconded by L. Franke, that the Board approve the hiring of Brett Thyssen, Amanda Wendtland and Trista Fick as BCCDEB teachers and the recommended Instructional Aides. MOTION CARRIED UNANIMOUSLY.

9. Discussion Item: Administrator's Report

Sarah Johnson provided an update on SOAR. Camp including movement, art, and cooking has been going very well.

Files for new student are being completed and update. Expecting 13 new students.

Abbie has been working on the new furniture. We have been working on building moves this summer. New flooring has been started.

Installation of the new PA system will start July 29th.

10. Discussion Item: Parent Organization Report

The Golf Outing was on Saturday, July 13th. Group working on it was very dedicated and should be commended for all of their work.

11. Executive Session: The Board will move to executive session as allowed by Wisconsin Statute stats 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Motion made by B. Clancy, seconded by L. Franke, that the Board move into Executive Session. MOTION CARRIED UNANIMOUSLY.

Board returned to open session at 4:17 PM.

12. Action Item: Classroom Instructional Aide Tiered Compensation Model

Motion made by L. Franke, seconded by B. Clancy, that Board approve the recommended Classroom Instructional Aide Tiered Compensation Model. MOTION CARRIED UNANIMOUSLY.

13. Classroom Instructional Aide Compensation Increase for 2019-2020 School Year.

Motion made by L. Franke, seconded by B. Clancy, that the Board approve a 1.5% salary increase and alignment of staff to the recommended Classroom Instructional Aide Tiered Compensation Model. MOTION CARRIED UNANIMOUSLY.

14. Action Item: Teacher/Therapist Compensation Increase for 2019-2020 School Year

Motion made by L. Franke, seconded by B. Clancy, that the Board approve a 2.25% increase for all teachers, therapists, nurse and social worker and the recommended individual salary adjustments. MOTION CARRIED UNANIMOUSLY.

Motion made by B. Clancy, seconded by L. Franke, that the Board move into Executive Session. MOTION CARRIED UNANIMOUSLY.

Board returned to open session at 4:42 PM.

15. Action Item: Adjournment

Motion made by J. Mitchell, seconded by L. Franke, to adjourn the July 16, 2019 Brown County Children with Disabilities Board meeting at 4:43 PM. MOTION CARRIED UNANIMOUSLY.

1a

**PROCEEDINGS OF THE BROWN COUNTY
CRIMINAL JUSTICE COORDINATING BOARD**

Pursuant to Section 19.84 Wisconsin Statutes, a regular meeting of the Brown County Criminal Justice Coordinating Board was held on Tuesday, July 9, 2019 at 8 am in the Karen H. Dorau Memorial Conference Room at the Brown County Law Enforcement Center, 300 East Walnut Street, Green Bay, Wisconsin.

Members Present:	Judge William Atkinson District Attorney David Lasee Citizen Rep. Tim McNulty Public Defender Rep. Tara Teesch Probation and Parole Rep. Jennifer Hornacek Green Bay Police Chief Andrew Smith County Executive Troy Streckenbach	Human Services Committee Rep. Joan Brusky Citizen Rep. Robert Srenaski Citizen Rep. Christopher Zahn Health and Human Svcs. Exec. Dir. Erik Pritzl Jail Captain Heidi Michel Sheriff Todd Delain
-------------------------	---	---

Others Present: Human Services Mgr. Mark Vanden Hoogen
Supervisor for Criminal Justice Services, Laura Hettmann
Clerk of Courts John Vander Leest
District Court Administrator Tom Schappa
Corporation Counsel Dave Hemery

1. Call Meeting to Order.

This meeting was called to order by Chair Judge Atkinson at 8:00 am.

2. Approve/modify Agenda.

Motion made by Joan Brusky, seconded by David Lasee to approve. Vote taken. **MOTION CARRIED UNANIMOUSLY**

3. Approve/modify Minutes of April 9, 2019.

Motion made by Joan Brusky, seconded by Tim McNulty to approve. Vote taken. **MOTION CARRIED UNANIMOUSLY**

4. Jail population numbers (Sheriff).

Jail Captain Heidi Michel reported the jail is currently at 96% capacity. There are 19 inmates currently shipped out and it is likely they will be looking at shipping again as space is very limited. More inmates are being sent to the Huber facility which is now above capacity. There are also currently 53 inmates on the electronic monitoring program (EMP). Michel said these numbers are current as of this morning. Robert Srenaski asked how many of the inmates are federal inmates and Michel responded that although she did not have the exact number, the daily average is 30. Srenaski asked if the 96% is based on the aggregate capacities of the jail as well as the Huber Center of 750 inmates. Michel responded that the 96% excludes anyone that is a working Huber.

Sheriff Todd Delain said the total capacity of the two facilities per DOC is 750, including juveniles. Srenaski said the numbers given are a snapshot in time and do not give any direction as to where these numbers are going. He looks at the average daily population of the facilities that comes from the Sheriff as this gives a historical perspective by month as well as by year so we can look at what is going on. Trends are important and a statistic taken in isolation is a picture of one day. Srenaski said the importance is to know what the trends are and whether the numbers are changing over time and then look at what is causing the trends to

take place. He provided a handout, a copy of which is attached, which shows the jail average daily population by month and type for 2019.

Srenaski asked if the number of inmates coming into the jail for the first six months of 2019 is greater than the number of people who came into the jail for the first six months last year. Michel said 2019 is pretty typical and noted that for the first six months of the year they tend to be on the slower end, partly because judges typically do not sentence people around the holidays so they do not have the long sentences during that time. During the second part of the year, people are starting to come in to serve their sentences and, in addition, crime does tend to rise in the summer. Michel continued that further information would be available, but she does not have it with her. Srenaski said it is known that entrances into the jail have been going down over the last three to four years while the population is increasing which would mean the length of time people are spending in jail is increasing. Delain said the significance of the crime is what will determine how long someone spends in the county jail. The judge looks at the case and determines how much time someone spends in the jail based on the nature of the crime. All the other facts including the availability of defense attorneys, the amount of bond and other issues all play into how long someone spends in jail. The actual number of people in and out of the jail can fluctuate greatly. Delain noted that recently 28 people were put into the jail from one operation. Those people will be there months and months as many of them have large cash bonds. Adding 28 people to the jail with higher level crimes is much different than 28 people coming in on something like retail theft charges. Srenaski said the population is an aggregation of a number of factors, but when he looks at numbers, the question is always "why" and when you dig down into the numbers you can find out why and determine if it is a one-time thing or if it more indicative of a trend that has started. When the overall trend is that fewer people are coming in, over time the numbers should go down, all other things being equal. Delain responded that the difference is that all things are not equal. The severity of the cases that the judges review could be vastly different and therefore there could be less people coming in, but when they do come in they could spend more time in and therefore the population goes up.

Srenaski continued that the numbers in the daily report are not actionable unless there is an explanation as to why it is significantly greater than it has been through the first five months of the year. No inmates were shipped out during April and May. Michel pointed out that at that point in time they were operating at 88% which makes a very big difference. Srenaski said the 88% has now increased to 96% and we are shipping out again and the question is why; this is a complete reversal in one month of the trend of the first five months and we need to figure out why.

District Attorney David Lasee said they just brought in a very large group on a drug case as Delain mentioned earlier. This is similar to a situation several years ago and those people stayed in jail for a very long time and were all assigned to the same branch which clogged up the branch for a long time. There may be a smarter way to deal with this, and that is something to think about for the next time there is a large number of people coming in at one time. Michel added that it will likely take at least a year for the cases to be disposed of for the large group that was just brought in, so they will likely be in the jail during that entire time. Delain added that the Drug Task Force has been working on this case for a number of months while some of the lower offense cases have been put aside, so now the Drug Task Force will be working on those lower cases again and there will likely be increases in numbers in the jail. Srenaski said knowing the most-recent increases in numbers are drug related is helpful and a piece of information he did not have previously. Delain said historically the jail population is always up and down; it depends on a lot of different things. He noted there are things in the system that could be improved, but he does not have enough people to do the normal jobs, let alone having an analyst working on this full time. The reality is that he does not have a choice. The judges put the people in jail and if the jail gets too full they have to ship them out. That is the reality.

Srenaski asked about the number of federal inmates and Delain said they typically have about 30 federal inmates a day. He has said over and over that he will continue to take in the federal inmates. A lot of the cases that originate with the drug unit will be handled by the federal court and the federal government is going to pay \$70 a day to house each inmate and they will be handled in the federal court rather than the circuit court, so it's a win win. Srenaski said this would only apply to Brown county residents, but Delain said that does not really matter because he will still be taking the federal inmates. The US Marshalls transport these federal inmates to the jail and then from the jail to the federal courthouse. Delain said the decision on federal inmates is for him to make and he made it clear that he will continue to take them. Srenaski

responded that because of that, we are out boarding our own inmates, but Michel pointed out that the out boarding is at a lower rate than what is brought in for federal inmates. Srenaski said this can be looked at this way, or it can be looked at in terms of \$14 million dollars of capital expenses to expand the jail and a half million dollars of operating expenses per year. If the federal inmates are playing a role in that, we need to look at it. Delain responded that 15 people are not going to change the perspective on whether or not we have to build a new jail, especially with the aging downtown facility. Trying to make the leap of these few federal inmates changing the jail population is not reasonable. Delain continued that the number of federal inmates ebbs and flows and noted that there have been times there were as few as 7 federal inmates in a month. Srenaski said this year the number of federal inmates in the jail is at a historic high and is equivalent to about 8% of the jail population which is significant. Delain said it is great that the federal court is right here and willing to take a lot of these cases that otherwise would be in circuit court and he feels this is a great partnership.

Michel added that another reason the numbers are where they are is related to the EMP program. Historically, they had been operating between 80 – 100 inmates out on the EMP program. Currently they are at 53 and that is where they have been most of the year. She explained that part of this is because there are not people eligible for the program or they put people on the program and then they continue to use drugs while they are out and are immediately revoked and brought back to the jail. Michel continued that she and the Sheriff have looked at this and made some changes, but so far it has not changed the amount of people they can put on the program. There are people with sexual offenses or significant violent crimes that they will not put out because they do not want them out in the community. They look at every person that is granted a hearing to see if they would be appropriate for EMP. Delain added that they average three hearings a week that go AWOL.

Srenaski provided another handout, a copy of which is attached, which shows the average daily population of boarded federal prisoners on a monthly basis. Although it shows variance from month to month, it has reached a new level which Srenaski feels is significant. In the past the number of federal inmates was running about 15 a month and it is now running at 36. In looking at the graph, the numbers are increasing and Srenaski questioned how far it will go and if there is any limitation. He asked if the county has the right to say when the number of federal inmates are enough. Delain responded that he has the constitutional authority to decide who is going to be in the jail. Srenaski said the federal inmates are causing more and more people to be shipped out due to capacity issues. He said the number of federal inmates was relatively insignificant in 2008, but it is now significant.

Michel explained that one thing Srenaski's graph does not show is that there are two types of federal inmates. The jail houses federal safe keepers and they also house for the US Bureau of Federal Prisons. Those that come in under the BOP are actually hearing inmates; they are using the jail as a halfway house. The report provided by Srenaski does not provide a breakdown of how many are truly lockup inmates versus how many are BOP inmates. Srenaski asked if it is known what agencies are making the initial arrests of these federal inmates; and specifically if Immigration is involved. Delain responded that very few are immigration related; the vast majority of them are related to the federal courthouse. The jail is not an immigration holding facility and Michel added that at this point there are no immigration related inmates. Srenaski said the federal inmates are a concern to him as it appears they are going in a direction that housing them is not beneficial to the county.

On the first handout provided, Michel pointed out that in 2007 they were operating at 37 federal inmates and currently they are at 31. She noted that those numbers could drop or increase. County Executive Troy Streckenbach said for him to analyze these numbers and say there is a trend, he would rather see a snapshot by month for the current year and the past years. In the end, Streckenbach said the question continues to be what is happening at the state level with regard to criminal justice reform, what is happening with crime, and what is the status of our current aging infrastructure because that all plays a role in decisions when it comes to capital costs. The last thing he wants to see is our jail population rising because of problems within our community. Ideally the facilities would act as more of a regional facility so the counties around us are not building additional jail space at the taxpayers' expense. Streckenbach said this is a system that has to be discussed and the discussion needs to be started at the state level.

5. Criminal Justice Services update (M. Vanden Hoogen).

Human Services Manager Mark Vanden Hoogen introduced Laura Hettmann, Supervisor for Criminal Justice Services. Hettman was promoted from the drug court position and recruitment for that position will be starting soon. Drug court recently celebrated its 10 year anniversary and there was a celebration along with a graduation at the same time that was well attended. There was a lot of positive feedback from the media coverage. There will be another graduation on August 16 at 2:30 pm. Currently there are 22 participants in the drug court, 16 in the veterans' court and 19 in the mental health court. There will be a graduation in the heroin court this Friday and there are currently 25 active participants. Vanden Hoogen continued that a news story will be coming out in the next month as part of a series on ways communities are addressing the opioid epidemic. There will also be an upcoming news story on the OWI court which currently has 19 participants. Diversion has 35 participants and Vanden Hoogen anticipates that number will increase shortly. With regard to the OWI court, Human Services Committee Rep. Joan Brusky asked when the first graduation will take place. Vanden Hoogen responded they are about seven months away from their first graduation.

Lasee said a good place for Hettmann to start when she gets settled in would be to try to identify appropriate candidates for the diversion program and let the DA's office know who those candidates are. If that information is filtered to the DA's office, Lasee feels the diversion numbers will increase substantially. Hettmann said she has already seen a few cases that would likely be good candidates for the diversion program.

With regard to the day report center, Vanden Hoogen informed they started taking new intakes on May 1. Prior to that, there was a lot of communication with the stakeholders to make sure the transition was smooth and everyone was receiving what they needed. Communication was the main focus and that really paid off in that there have not been a lot of barriers during the transition process. As of July 1 about 60 individuals who previously were with Family Services have been transferred over. There have been a lot of successes, but there are a few areas that need some improvement. One improvement that is needed is with regard to staffing and he noted that they had a staggered hiring process with the intention that it would take a little bit to get the numbers up, but because of all the preparation that was done ahead of time there were not really any barriers so they got a lot of people in the program right away and had to make some changes including pulling the jail liaison in to help out. As of next week they will be fully staffed which will help out a great deal. The second improvement is with regard to space. Right now they are at the limit of what they can do because of space. They are trying to maximize what they have, but the current space is not big enough. Vanden Hoogen also noted that there is the potential of a veterans' court manager coming in 2020 and there is absolutely no space for that person. The third concern is location and there are some barriers and issues that have come up that were not planned for. He noted the victim witness program is also in the Law Enforcement Center and there are times that victims are crossing paths with DRC participants which is causing some issues. They are working on addressing that and Vanden Hoogen will keep this Board informed. There have also been issues with DRC participants crossing paths with lawyers from the DA's office that they were just in court with and they are working on ways to alleviate that as well.

Vanden Hoogen provided a handout, a copy of which is attached, which outlines some of the numbers. The PSA reports is the assessment tool that is run when someone comes into the jail and this process started on May 1. This is the Arnold Foundation PSA. In May they did 352 PSA reports, 380 in June and 90 so far in July. The presumptive release levels are the numbers that go to the Court Commissioners for the bonding process. Level 1 is on the low risk side while level 5 is on the high risk side. The Arnold Foundation tool provides a likelihood of new criminal activity or the likelihood of failing to appear and will also flag for potential new violent criminal activity. The tool has some crimes built in that will automatically be flagged, however in Wisconsin you cannot not issue them bail. Those are things like homicides, rapes and armed robberies.

Lasee added that for a level 5, the recommendation is going to be for cash bail, with pretty close monitoring if they are released. As talked about in recent years, this is contributing a little to the higher jail population and the DA's caseload being more challenging. While there may not be an increase in the number of people

who are being arrested and sent to jail, we are seeing an increase in the severity of crimes. Law enforcement has been doing a great job of filtering out the lower level offenders, the level 1s and 2s. Law enforcement talks to these people and releases them or gives them citations instead of arresting them.

Vanden Hoogen continued that 62% of people arrested are getting signature bond recommendation while 38% are getting a cash bond or no release recommendation. Vanden Hoogen also talked about the appearance rates by level as outlined in the handout as well as the safety rates by level.

Motion made by Troy Streckenbach, seconded by Joan Brusky to have the Board allow Mark Vanden Hoogen to update the slides to properly represent the numbers for the record. Vote taken. MOTION CARRIED UNANIMOUSLY

6. Status of County Board action concerning subcommittee (D. Hemery).

Corporation Counsel Dave Hemery said this all started during the process of establishing the efficiency work group and in that process he looked at the Criminal Justice Coordinating Board itself and it was determined that the membership of this Board needed to be cleaned up. He distributed a resolution, a copy of which is attached. He continued that this Board approved the resolution and it then went on to the Human Services Committee as well as the Public Safety Committee and both of those committees referred this back as there were concerns with designating one of the four citizen members as a human services advocate. The committees either did not understand this or did not feel it was appropriate. It is Hemery's opinion that if this Board wants to appoint one or more of the citizen representatives that they consider to be human services advocates, they can do so, whether it is specifically referenced that way or not. Accordingly, the resolution that was handed out is consistent with what Human Services Committee and Public Safety Committee would approve by striking the human services advocate in Paragraph 11. He feels the way the resolution is now drafted will be approved by both standing Committees. The CJC Board structure will then be in order and then the resolution creating the Criminal Justice Efficiency Work Group will be put before the Committees for approval.

Motion made by Bob Srenaski, seconded by Troy Streckenbach to approve resolution as presented. Vote taken. MOTION CARRIED UNANIMOUSLY

7. Federal Inmates (R. Srenaski).

Discussion regarding this Item was incorporated with the discussion at Item 4 above.

8. Future Agenda Items, if any.

Streckenbach said it looks like the DA's office will be getting three additional attorneys. He would like to hear DA Lasee talk about this at the next meeting in terms of case load and he noted that we have been hearing for the last eight years that we are anywhere from 3,000 – 5,000 cases backlogged. Streckenbach would like Lasee to provide a better understanding as to what the additional staff will do as this would be helpful for budgeting purposes. He continued that Andre Jacques was instrumental in getting these additional positions and he would like anyone who runs into him to thank him for this as the additional staff will allow the DA's office to function at a little better capacity than they currently are functioning at. Secondly, Joan Brusky was relentless to the point where some leadership in the state from the republican side called to find out how to address the issue. Streckenbach said between the two prong approach of Andre Jacques and Joan Brusky, Brown County finally got something that was very much needed. As the debates take place in the criminal justice system and how we manage the numbers of the jail population, one of the things is to address the backlog in the DA's office and get people who should not be in jail out, and those that are out, to get in. Many thanks were given to Joan Brusky at this time which was followed by a round of applause. Streckenbach said this is a good reminder that advocacy from the ground floor can be successful and things can happen if the purpose is right and the facts are accurate and actual.

Judge Atkinson asked Lasee to explain how this happened on the Governor's veto. Lasee explained that the Governor put 30 positions for ADAs in his original budget and earmarked those positions to specific counties.

That portion of the budget was approved as it was written. Of those initial 30 positions, Brown County was allocated one position. What the Governor vetoed was the specific allocation in the amendment which came from Senator Jacques work which was for an additional 34.5 positions. The Governor vetoed the allocation portion of that; he agreed to the 34.5 positions, but he did not agree to the way those positions were allocated. Lasee continued that there is some contention with this among DAs because they do not believe the Governor or DOA has the authority to decide how the positions are allocated, but that is specifically what the Governor directed. He took out the allocation and sent it back to DOA and said he wanted DOA to allocate the positions based on certain criteria. The DAs do not believe the DOA has the legal authority to allocate those positions and that it is specifically a legislative function to determine where these positions go. Lasee feels the allocation of positions will be pretty close to what it was and he has been advised by the Director of State Prosecutors office that they want Milwaukee to have four more grant funded positions. The Governor's original proposal was for Milwaukee to get eight grant funded positions converted to general revenue positions and he wants four of the 34 positions to be Milwaukee conversions. This means he would have to pull four from other counties to make up for that and he feels he knows where he can get them. Lasee feels Brown County will still get three positions, but the final allocation is undecided at this point. There could be DAs that are not happy with the allocation and then could litigate this and say the Governor does not have the authority to allocate the positions.

Lasee continued that he does agree with Streckenbach in that this group providing some feedback as to how this will look with regard to the courts, the jail and the SPD would be helpful. There are 3,000 – 4,000 backlogged cases, although some of them are stale, but he would like some guidance in how to handle those backlogged cases. He does not want to plug up the system with a lot of new cases. Lasee would likely use the new positions to clear up the backlog before he starts mixing them into the equal allocation of caseload. It is stressful for the attorneys to look into their caseload and see so many cases and they eventually stop caring about it because it is such a daunting number and completely unrealistic for them to handle all of them. Lasee would like to use the new lawyers to clear up the backlog and then start with a new slate, and he is open to feedback as to how to do this. Lasee said many of the backlogs will not be prosecuted for various reasons. He reminded that the county is currently funding two positions in the DA's office and when the second full time position was funded by the County Board, it was with the understanding that that was to be a temporary fix until we got some help from the State. If we now get three lawyers from the State, it is possible that the funds would be converted to office support staff or an office investigator which is a significant need for the office. Ultimately the decisions will be Lasee's but he welcomes feedback. Lasee said some of the positions could be in place before the end of the year. Further, the private pay public defender rate increase to \$70 will likely go into effect January 1, 2020 and Lasee feels that will be a significant improvement for the system and it should be much easier for the SPD to find lawyers with the increase.

Srenaski talked about the grant funded NICS report done on March 21 – 23, 2017. It is a very thorough report of 89 pages that was done for the Sheriff and contains a tremendous amount of information. Srenaski encouraged everyone to read the report and noted that it talked very specifically about the role the CJCIB should play in long-term planning for the criminal justice system. In addition, the study also talked about something else we should be doing which is process mapping for the criminal justice system. Srenaski continued that to the best of his knowledge, nothing has been done with this study. The process mapping recommendation was also done on a grant in 2014. The County has gone through this excellent professional report, but has done nothing with it. Srenaski requested the members of the CJCIB look at the report and said he will also forward the e-mail from former Sheriff, John Gossage, which contained specific recommendations. In the corporate world where Srenaski comes from, strategic planning is done to keep things on track and keep the focus where it should be. He would like the CJCIB to think about its role in the future and noted that it is supposed to be the critical planning function in governments. He will be happy to provide the report via e-mail to the members of this Board.

Judge Atkinson said there have been a lot of studies done on Wisconsin's incarceration rate both in the prison system and the county jail system and that is something that should be discussed at some time when looking at expanding the jail. Srenaski added that of the 16 counties covered by the District Court, over the last nine years 11 of those 16 counties have lost population; they are losing the young people. Streckenbach said there are currently five counties that will be building additional jail space due to running out of space. According to Srenaski, the only counties that have gained population over the last nine years are Menominee, Outagamie, Brown and Calumet. Every other county has lost population over the last nine years

and the projection is that they will continue to lose population and will be predominantly old people. Streckenbach said these numbers say two things: either the moral compass of our society is continuing to erode based on the declining population or our laws have gotten stronger. Judge Atkinson said the trend he feels is concerning is the counties taking over a more significant part of the criminal justice system that he always felt belong to the state. For example, the treatment courts and financing for those are now coming at the county's expense and he feels a lot of this should be done by the DOC – Division of Community. He feels a lot of these services should be provided by Probation which is funded by the state sales tax, versus now coming down to the counties and having the counties do it with real estate tax dollars. Judge Atkinson finds it sad that the state is constantly throwing this back at the counties and noted that the counties then want to protect their own borders on their program policies when a lot of the programs really should be statewide.

9. Other such matters as authorized by law.

Judge Atkinson informed the next meeting will be held on September 10, 2019 at 8:00 am.

10. Adjourn.

Motion made by Joan Brusky, seconded by Troy Streckenbach to adjourn at 9:04 am. Vote taken. MOTION CARRIED UNANIMOUSLY

Alicia Loehlein
Recording Secretary

Therese Giannunzio
Transcriptionist

Jail ADP
by Mo 2019

BROWN COUNTY SHERIFF'S DEPARTMENT
Jail Average Daily Population by Month and Type
For the Calendar Year 2019

	Monthly Averages										Excluded Elsewhere or on temp leave Actual in BC Jail and WRC	Exclude Fed & State Actual in BC Jail and WRC	State Capacity Rating Jail - 543 WRC - 207 Total - 750
	Main Jail Boarded	Work/Rel Huber Facility	Brown Co Adult Sub-Total	Boarded State Inmates	Temp Leave Adult & Juv Inmates	Boarded out Inmates	All Adult Sub-Total	Electronic Monitoring	Juvenile (incl. other Counties)	Grand Total			
Jan '19	451.1	216.7	667.8	-	3.5	14.0	709.1	63.6	8.4	781.1	689.4	676.2	90.2%
Feb	436.5	202.8	639.3	-	6.1	10.9	685.0	65.1	9.3	759.4	677.3	648.6	86.5%
Mar.	423.2	203.2	626.4	-	5.6	0.5	663.3	68.4	9.8	741.5	667.0	636.2	84.8%
Apr.	423.7	208.5	632.2	-	8.0	0.2	674.5	64.1	9.7	748.3	678.0	641.9	85.6%
May	448.3	209.6	657.9	-	6.1	-	700.3	64.9	8.9	774.1	703.1	666.8	88.9%
June											#VALUE!	#VALUE!	
July											#VALUE!	#VALUE!	
Aug.											#VALUE!	#VALUE!	
Sept.											#VALUE!	#VALUE!	
Oct.											#VALUE!	#VALUE!	
Nov											#VALUE!	#VALUE!	
Dec.													
YTD Avg.**	436.6	208.2	644.7	-	5.5	5.2	686.4	65.2	9.2	760.9	% inc/ (decr.) from prior year		
% inc > 2018 Avg.	449.4	207.3	656.7	-	3.9	30.5	714.3	80.8	8.5	803.7	684.3	666.7	46.5
2017 Avg.	460.7	197.1	657.7	0.2	4.5	45.5	724.5	89.4	9.8	823.7	691.6	676.5	6.4
2016 Avg.	462.7	198.6	661.3	1.5	13.6	1.7	678.0	87.5	15.3	780.8	686.9	663.8	6.4
2015 Avg.	447.8	200.7	648.5	1.9	21.2	-	671.6	87.4	15.4	774.3	683.0	673.0	16.9
2014 Avg.	444.4	199.8	644.2	-	21.0	-	665.2	88.5	18.8	772.5	681.9	643.5	17.5
2013 Avg.	438.2	191.6	629.8	-	18.5	-	648.3	80.2	13.6	742.2	638.5	614.8	(33.1)
2012 Avg.	421.9	185.2	607.1	-	23.7	-	630.8	81.7	7.7	720.2	638.5	614.8	(33.1)
2011 Avg.	443.7	195.0	638.7	-	25.2	-	663.9	60.2	7.5	731.7	671.4	646.2	28.9
2010 Avg.	429.1	185.6	614.7	-	20.4	-	635.0	50.6	8.2	693.8	643.2	622.9	(36.3)
2009 Avg.	459.4	193.0	652.4	-	18.9	-	671.3	46.3	8.1	725.7	679.4	660.5	2.2
2008 Avg.	440.9	187.8	628.6	15.1	25.4	-	669.1	40.1	12.0	721.2	681.2	640.7	14.4
2007 Avg.	408.5	186.4	594.9	22.4	37.3	-	654.7	36.5	10.6	701.8	605.3	605.5	

long-term stays
not included in above ADP

Notes:
Effective in March 2017, adults and juveniles on temporary leave (out on writ) are being added in to the total ADP figure

During late 2008 and early 2009, some inmates were housed at another county jail due to the Communication Center construction project - an average of just under 16 for January 2009

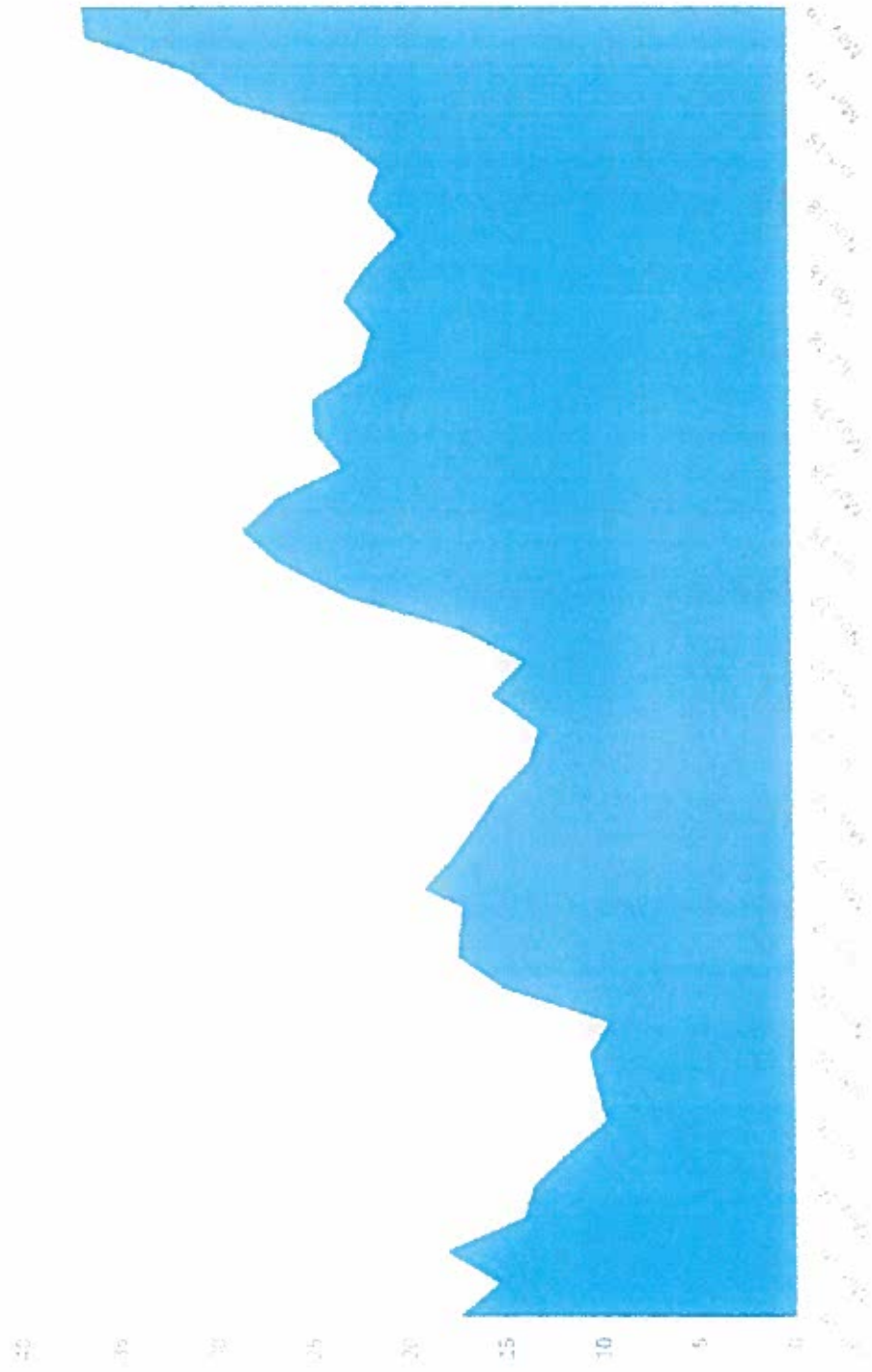
Federal inmates are primarily from US Marshal Service but also includes some inmates from Bureau of Prisons

Prior to 2007, inmates from other counties were housed in the Brown County Jail. In 2007 there were no inmates from other counties but there were inmates from the state housed that year. Some state inmates were housed in late 2014 but included in the federal inmate count - not separated out

The above figures include inmates who are AWOL or on temporary leave, which is typically about 16 persons. The Huber Facility figure includes all inmates housed in that facility whether they actually are work release eligible

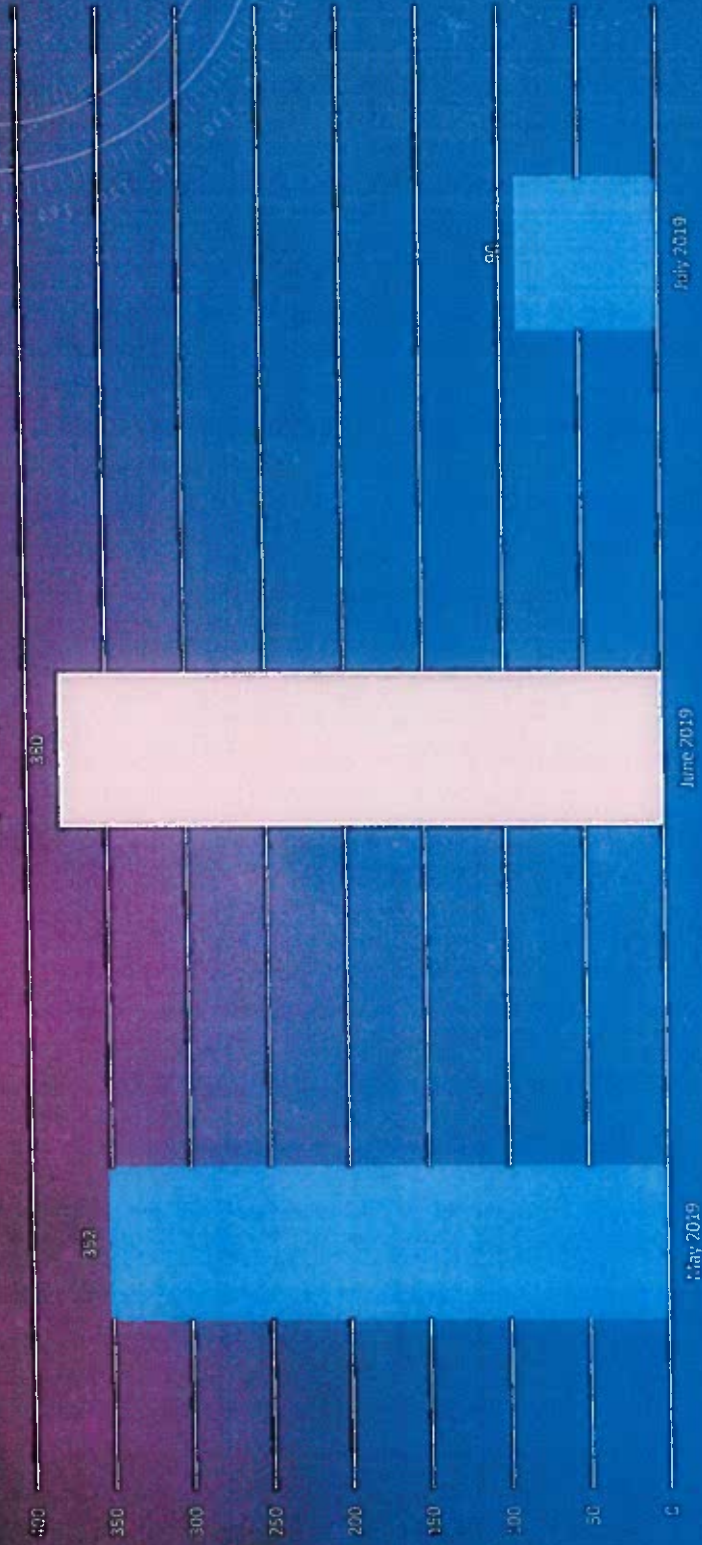
* State inmates were housed in Nov. and Dec. 2014 but included with Federal inmates in the above figures

Boarded Federal Prisoners,
Average Daily Population by Month
Jan '16 - May '19



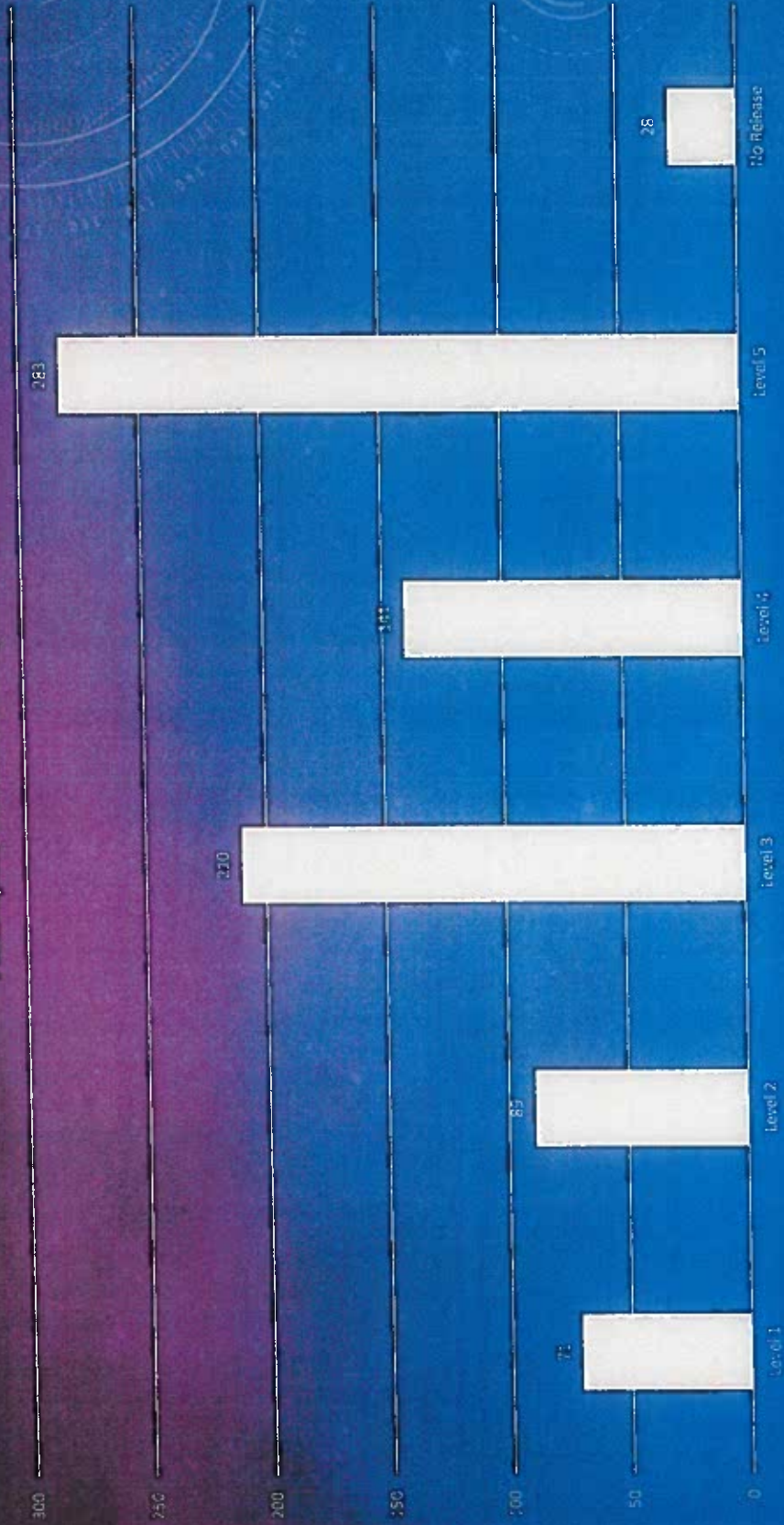
BROWN COUNTY REPORT CENTER

PSA Reports by Month

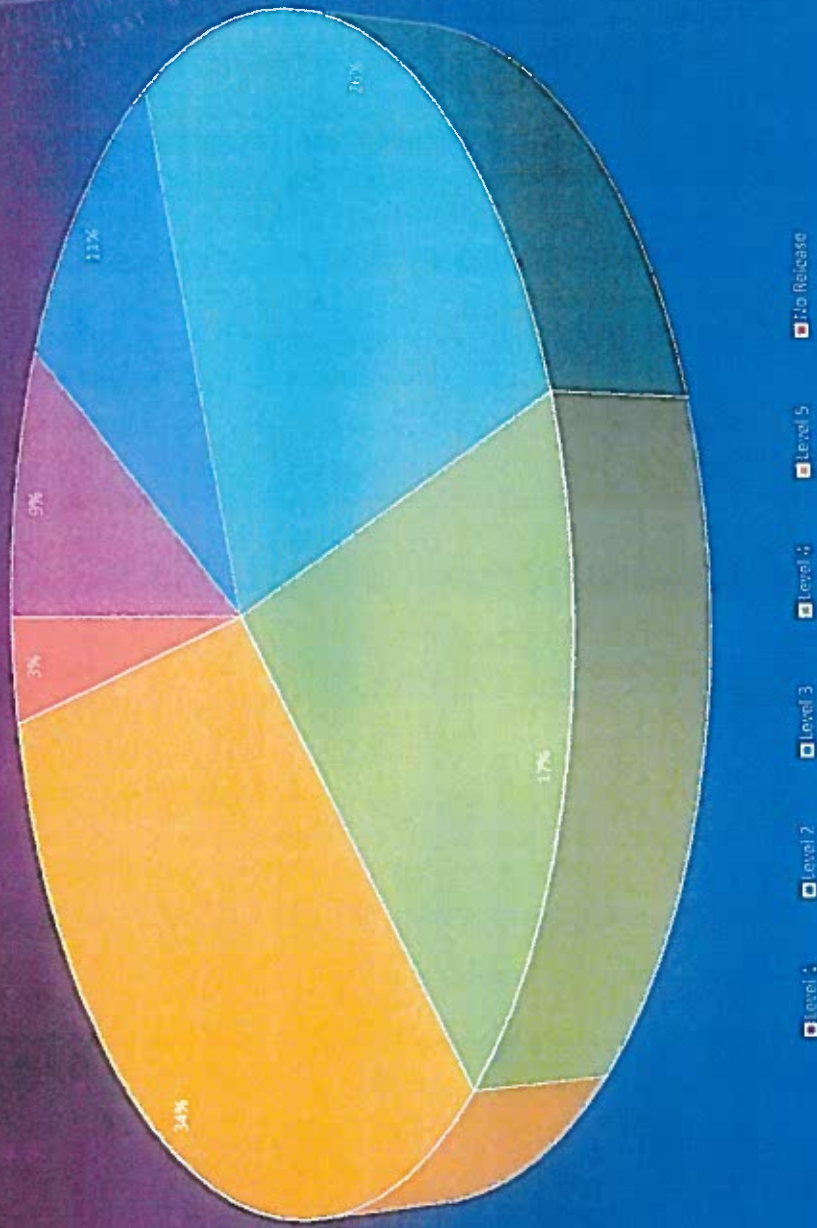


822 Reports completed as of 7/9/19

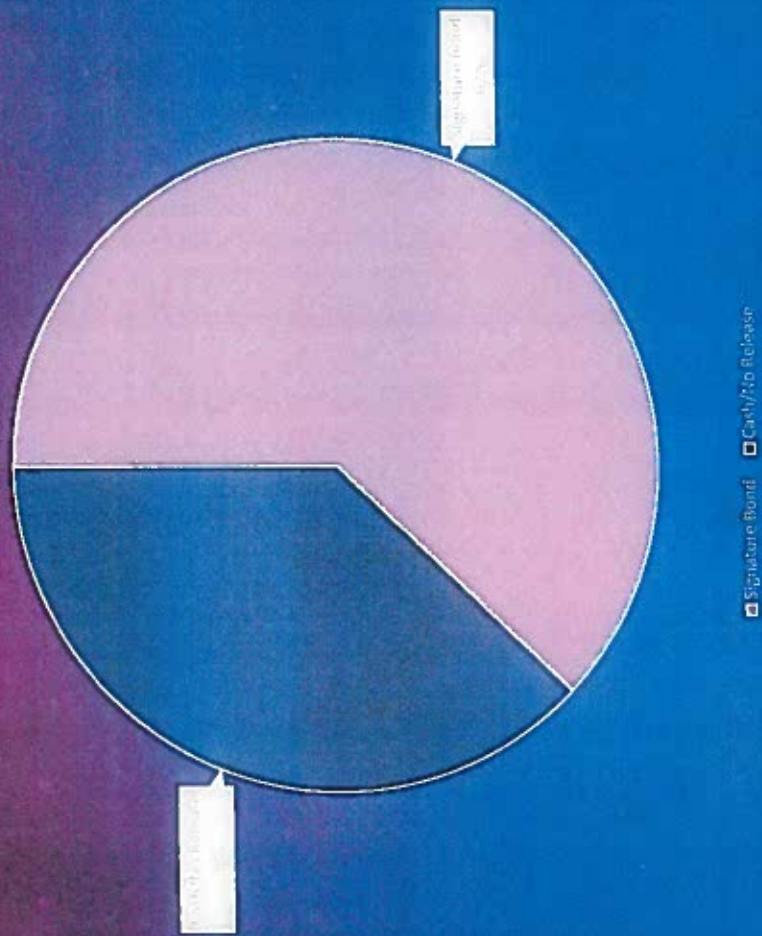
Presumptive Release Levels by Number



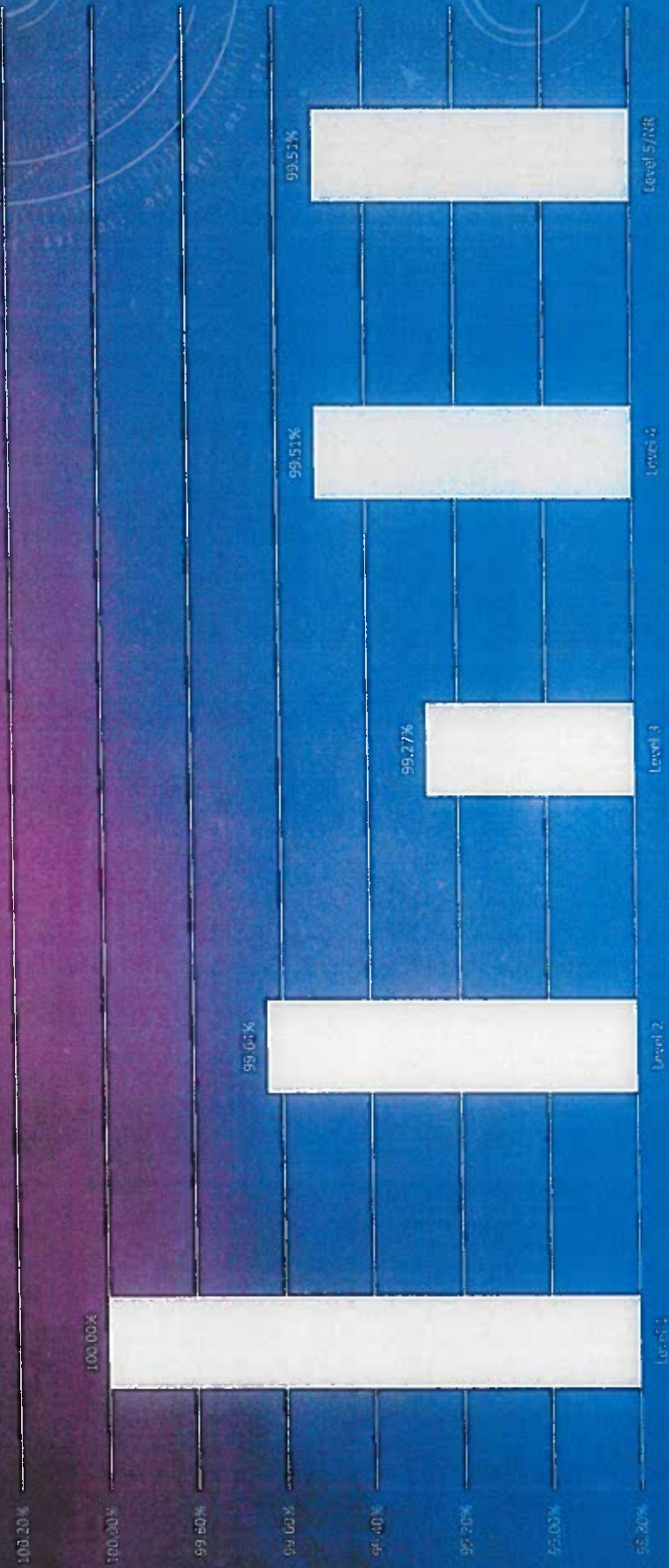
Presumptive Release Levels by Percentage



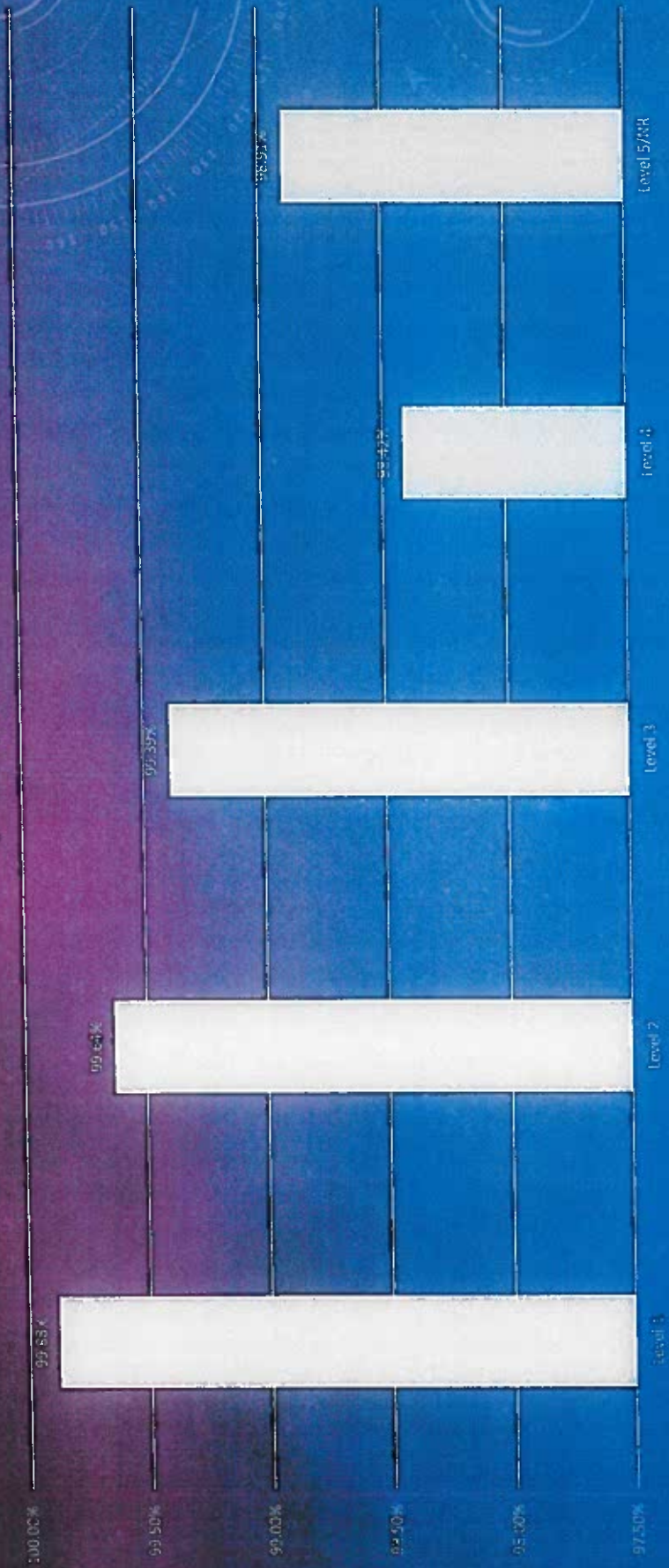
Cash/No Release vs Signature Bond



Appearance Rates by Level



Safety Rates by Level



July 17, 2019

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**RESOLUTION AMENDING MEMBERSHIP OF
CRIMINAL JUSTICE COORDINATING BOARD**

WHEREAS, the Membership of the Brown County Criminal Justice Coordinating Board (CJCB) is currently in need of amendment, as position titles and CJCB needs have changed over the years; and

WHEREAS, the CJCB desires to amend the Membership of the CJCB to include 17 Membership positions, as follows (deletions are in 'strike-through,' and additions are in 'underline');

1. Chairperson of Public Safety Committee or Designee;
2. Chairperson of Human Services Committee or Designee;
3. ~~Special Chief Deputy Judge of the Circuit Court or Designee~~

Brown County Circuit Court Presiding Judge or Designee;

4. ~~District Attorney~~

Brown County District Attorney or Designee;

5. ~~State of Wisconsin, First Assistant State Public Defender~~

State Public Defender Regional Office Manager or Designee;

6. ~~Sheriff~~

Brown County Sheriff or Designee;

7. ~~County Executive Assistant~~

Brown County Executive or Designee;

8. ~~Jail Captain~~

1

Brown County Jail Captain or Designee:

9. ~~Green Bay Police Chief~~

Green Bay Police Chief or Designee:

10. ~~Division of Probation and Parole Eastern Region Chief~~

State Probation and Parole Division of Community Corrections Region Chief or Designee:

11. Citizen Representative No. 1:

12. Citizen Representative No. 2:

13. Citizen Representative No. 3:

14. Citizen Representative No. 4:

15. ~~Sheriff Department's Accountant~~

Brown County Health and Human Services Department Executive Director or Designee:

16. Brown County Clerk of Court or Designee: and

17. Criminal Justice Manager or Designee.

NOW THEREFORE BE IT RESOLVED that the Brown County Board of Supervisors hereby amends the Membership of the Criminal Justice Coordinating Board as described above in this resolution.

Fiscal Note: This resolution does not require an appropriation from the general fund.

Respectfully submitted.

HUMAN SERVICES COMMITTEE

PUBLIC SAFETY COMMITTEE

Approved By:

1b
6

TROY STRECKENBACH
COUNTY EXECUTIVE

Date Signed: _____

19-039R

Authored by Corporation Counsel at request of CJC

Approved by Corporation Counsel

BOARD OF SUPERVISORS ROLL CALL # _____

Motion made by Supervisor _____

Seconded by Supervisor _____

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
SIEBER	1				
DE WANE	2				
NICHOLSON	3				
HOYER	4				
GRUSZYNSKI	5				
LEFEBVRE	6				
ERICKSON	7				
BORCHARDT	8				
EVANS	9				
VANDER LEESE	10				
BUCKLEY	11				
LANOWEHR	12				
DANTINNE, JR	13				

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
BRUSKY	14				
BALLARD	15				
KASTER	16				
VAN DYCK	17				
LINSEN	18				
KNEISZEL	19				
DESLAURIERS	20				
TRAN	21				
MOYNIHAN, JR.	22				
SUENEN	23				
SCHADEWALD	24				
LUND	25				
DENEYS	26				

Total Votes Cast _____

Motion: Adopted _____ Defeated _____ Tabled _____

1b
6

PROCEEDINGS OF THE BROWN COUNTY HUMAN SERVICES BOARD

Pursuant to Section 19.84 Wis. Stats, a regular meeting of the **Brown County Human Services Board** was held on Thursday, August 8, 2019 at Health & Human Services; Sophie Beaumont Building; 111 North Jefferson Street; Boardroom A; Green Bay, WI 54301

Present: Supervisor Tom Lund, Chair
Craig Huxford, Susan Hyland, Laura McCoy, Supervisor Alex Tran

Excused: Vice Chair Paula Landrie, Supervisor Aaron Linssen

Also Present: Erik Pritzl, Executive Director
Jenny Hoffman, Community Services Administrator
Eric Johnson, Finance Manager
Samantha Behling, Interim Hospital & Nursing Home Administrator
Barbara Jordan, Behavioral Health Supervisor
Steven Schaefer, Deputy Corporation Counsel
Holly Shepard, AODA Counselor/IDP Assessor
Client B.C.

1. Call Meeting to Order

The meeting was called to order by Supervisor Lund at 5:15 p.m.

2. Approve / Modify Agenda

HUXFORD / HYLAND moved to approve the August 8, 2019 Agenda. The motion passed without a negative vote.

3. Approve Minutes of July 11, 2019 Human Services Board Meeting

HYLAND / TRAN moved to approve the minutes dated July 11, 2019. The motion passed without a negative vote.

4. Executive Director's Report

Executive Director Erik Pritzl's report was included within the Agenda Packet. He chose to highlight the following:

Criminal Justice Services

As of the end of June 2019, the Criminal Justice Services program area had completed 732 assessments. All offenders receive a safety assessment indicating a suggested release level and suggested bond. To this point, there has been over 98% appearance rate for further court proceedings, and over 96% have had no new criminal activity.

Emergency Detentions

Emergency detentions are lower this year, which is good news. However, out of county facilities, like Winnebago, have had to be used because we had capacity issues locally. In the last month, the numbers have dropped significantly.

HUXFORD / HYLAND moved to receive and place on file the Executive Director's Report. Motion carried without a negative vote.

5. CTC Administrator Report including NPC Monthly Report

Samantha Behling, Interim Hospital & Nursing Home Administrator, distributed her report.

Crisis Center Addition Planning

Weekly meetings have been scheduled with architect and design teams to create and revise construction plans. We are looking to do medical clearance on-site and looking at procedures for flow of patients. The team is also looking into designating an area for short-term observation – for those who present to the Crisis Center who need some supervision for a couple hours, to under 24 hours – to avoid inpatient settings.

Other Business

The Hospital Director of Nursing continues to plan and prepare for site surveys and regulatory requirements. She has coordinated various in-service training opportunities in de-escalation and trauma informed care, and is making sure the atmosphere of the psychiatric center is therapeutic.

HYLAND / McCOY moved to receive and place on file the CTC Administrator's Report for August 2019. Motion carried without a negative vote.

6. Appointment of Antonide Arthus (APNP) to the Psychiatric/Medical Staff Committee

This item was added to the August Agenda in error. Pritzl asked for this item to be held until the September 2019 Human Services Board Meeting because the appointment did not go to the Psychiatric/Medical Staff Committee and the next time it meets is September.

HUXFORD / HYLAND moved to hold the appointment until September 12, 2019 Human Services Board meeting. Motion carried without a negative vote.

7. Financial Report for Community Treatment Center and Community Services

Finance Manager Eric Johnson distributed his report.

Community Treatment Center

Through June 2019, there is a favorable budget variance of \$342,646; revenues are at 53% of annual budget YTD while expenses are just over 50%. The favorable variance is due to a higher census at Nicolet Psychiatric Center, along with Bayshore Village and Bay Haven being slightly under budget. Personnel costs are just over 50% due to OT, but is offset based on open positions.

Community Services

There is an unfavorable YTD variance of \$330,083; revenues are just over 50%, with expenses at 51%. Personnel is under budget at 47.9% due to fringe benefits, open positions and reimbursements for short-term disability leaves.

HUXFORD / HYLAND moved to receive and place on file the Financial Report for August 2019. Motion carried without a negative vote.

8. Statistical Reports a, b, & c

- a. Monthly CTC Data – Bay Haven Crisis Diversion/Nicolet Psychiatric Center/
Bayshore Village
- b. Child Protection Services — Child Abuse/Neglect Report
- c. Monthly Contract Update

HUXFORD / TRAN moved to suspend the rules to receive statistical reports under items #8 & #9 together. Motion passed without a negative vote.

HYLAND / TRAN moved to receive and place on file all statistical reports under items #8 & #9. Motion passed without a negative vote.

9. Request for New Non-Contracted Provider & New Provider Contract

10. Communication Regarding Human Services Board Attendance

Pritzl asked for comment on the information he shared at the July Human Services Board meeting. Hearing none, Supervisor Lund requested a motion to send to Corporation Counsel.

HUXFORD / HYLAND made the motion to send information to Corporation Counsel for review. Motion passed without a negative vote.

11. Communication Regarding Human Services Board Officers Election

This item had been resolved as the Board elections are timed alongside the County Board elections. The next elections will be in Spring 2020.

HYLAND / McCOY made the motion to receive and place on file. Motion passed without a negative vote.

12. Closed Session: Appeal and Deliberations Regarding a Driver Assessment and a Driver Safety Plan

- a. **Open Session:** Motion and Recorded Vote pursuant to **Wis. Stats. Sec. 19.85(1)**, regarding going into closed session pursuant to: 1) **Wis. Stats. Sec. 19.85(1)(f)**, i.e., to consider financial, medical, social or personal histories of specific persons which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, in particular, to conduct an Appeal regarding a Driver Assessment and a Driver Safety Plan; and 2) **Wis. Stats. Sec. 19.85(1)(a)**, to deliberate concerning a case which was the subject of any quasi-judicial hearing before that governmental body, in particular, to conduct deliberations regarding said Appeal.

Motion made by HYLAND / HUXFORD to enter into closed session.

Roll call was taken: AYE — HUXFORD, McCOY, TRAN, HYLAND, LUND

The motion passed without a negative vote and moved to closed session.

- b. **Convene into Closed Session:** Pursuant to: 1) **Wis. Stats. Sec. 19.85(1)(f)**, the governmental body shall convene into closed session to consider financial, medical, social or personal histories of specific persons which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, in particular, to conduct an Appeal regarding a Driver Assessment and a Driver Safety Plan; and 2) **Wis. Stats. Sec. 19.85(1)(a)**, to deliberate concerning a case which was the subject of any quasi-judicial hearing before that governmental body, in particular, to conduct deliberations regarding said Appeal.

Closed Session Attendees: Tom Lund, Craig Huxford, Laura McCoy, Alex Tran, Erik Pritzl, Steven Schaefer, Holly Shepard (excused at 6:04 p.m.), Jenny Hoffman (excused at 6:25 p.m.), Barbara Jordan (excused at 6:25 p.m.), Client B.C. (excused at 6:25 p.m.).

Deliberations occurred.

Motion made by HUXFORD / McCOY to deny Client B.C.'s appeal.

Vote taken: AYE — HUXFORD, McCOY, TRAN, HYLAND, LUND.

Client B.C. rejoined closed session at 6:32 p.m. where denial of Client B.C.'s appeal was shared.

- c. **Reconvene into Open Session:** The governmental body shall reconvene into open session for possible voting and/or other action regarding the Appeal of a Driver Assessment and a Driver Safety Plan, and regarding deliberations, that occurred in closed session.

Motion made by McCOY / TRAN to return to open session.

Roll call was taken: AYE — HUXFORD, McCOY, TRAN, HYLAND, LUND

The motion passed without a negative vote and reconvened to open session at 6:35 p.m.

13. Adjourn Meeting:

HUXFORD / TRAN moved to adjourn. Motion passed without a negative vote.

Supervisor Tom Lund adjourned the meeting at 6:36 p.m.

Next Meeting: Thursday, September 12, 2019 at 5:15 p.m.
Brown County Community Treatment Center
3150 Gershwin Drive; Room 365
Green Bay, WI 54311

Respectfully Submitted,
Catherine Foss
Office Manager

**PROCEEDINGS OF THE BROWN COUNTY
VETERANS' RECOGNITION SUBCOMMITTEE**

Pursuant to Section 19.84, Wis. Stats., a regular meeting of the Brown County Veterans' Recognition Subcommittee was held on Tuesday, August 20, 2019 at 4:30 pm in Room 201 of the Northern Building, 305 E. Walnut Street, Green Bay, Wisconsin.

PRESENT: Chair Erickson, Duane Pierce, Jerry Polus, Louise Dahlke, Jim Haskins, Joan Brusky, Joe Aulik, Ed Koslowski

1. Call Meeting to Order.

The meeting was called to order by Chair Bernie Erickson at 4:30 pm.

2. Approve/Modify Agenda.

Motion made by Duane Pierce, seconded by Joan Brusky to approve. Vote taken. **MOTION CARRIED UNANIMOUSLY**

3. Approve/Modify Minutes of July 16, 2019.

Motion made by Joan Brusky, seconded by Ed Koslowski to approve. Vote taken. **MOTION CARRIED UNANIMOUSLY**

4. Invocation.

Jim Haskins gave the invocation at this time.

5. Budget Status Financial Report for June 2019.

Chair Erickson referred to the financial report in the agenda packet and said the budget is in good shape, but he noted there will be a few expenses coming in from the Fair.

Motion made by Jerry Polus, seconded by Duane Pierce to approve. Vote taken. **MOTION CARRIED UNANIMOUSLY**

6. Update re: Honor Rewards Program.

Erickson informed he had a brief discussion with Register of Deeds Cheryl Berken regarding the Honor Rewards program. He provided Berken with Jeff Mirkes's phone number and said they will be getting in touch with him soon to send information on the program to business owners in an effort to increase the number of participating businesses. Erickson also felt it may be useful to have some sort of form letter sent out to area business associations for the various municipalities. CVSO Joe Aulik added that veterans can use their driver's license as identification at participating businesses if the license has the veteran identifier on it.

7. Discussion re: 2019 Veterans Appreciation Day at the Brown County Fair.

Erickson said the day was excellent. It started off slowly but that was likely due to the weather and the fact that people were in church, but about the time church was done, attendance really picked up. Ed Koslowski said 178 door prize tickets were handed out, but noted that there were people who said they did not need a ticket as they would not still be there at the time of the drawings. If everyone brought a guest, Koslowski said the attendance was likely close to 375. Louise Dahlke said this year's attendance was up from last year. Aulik asked if the tent size this year was the same as in the past and Dahlke informed it was. If a larger tent is desired, Dahlke said the Fair Board would likely ask for reimbursement. She added that she requested the sides be available prior to the event and was happy to see that the sides that were put up had windows in them, making

10

the tent brighter inside. The cookies and lemonade were also discussed and it was noted that they ran out of cups so there was a time when the lemonade was not being served. Brusky said this year the cookies seemed to last longer than in the past and people were very appreciative for them. There were more cookies this year than in the past and it was decided that the amount that was available this year was a good amount.

Aulik said the Air Force Band appreciated the ride to the office so they could change and they were very appreciative of all the other services provided to them. He noted he was able to provide the Band with some Packer items he was able to obtain and they seemed to like that. The PA system was also discussed and it was noted that in the past the band's PA system was used, but this year, with the different band, that was not available. Aulik was able to find something to use so it worked out well, but in the future this is something that needs to be taken into consideration. Aulik continued that he has heard some good feedback from the vendors. There were also 51 forms filled out for the recognition certificates.

Koslowski informed a few uniforms were donated by Major Henry Reuden which were incorporated in the display in the main building. One was a dress green jacket from the Army and today Koslowski went through the patch and ribbons that were on the jacket. The other uniform was desert BDUs. Dahlke said Reuden had been in the Army for 29 years. He is a single person and has no one to pass these uniforms on to so he donated them. Koslowski also said he recently got a donation of a bomber jacket from an old classmate. Brusky thanked Koslowski for the display and said it was very nice. Dahlke said people seem to like the display and the labels that Koslowski puts on with explanations of items.

Erickson said he did not hear any complaints about the event being held on Sunday and noted that a lot of people brought kids. Duane Pierce said he did have one person ask why it was switched to Sunday and Pierce explained that the change was done at the request of the Fair. The person then went to the Fair office and was advised that the change was made mainly due to parking issues. Dahlke noted she had also received two phone calls expressing displeasure that the event had been moved to Sunday and the main reason was that the callers would not be able to see the rodeo. Dahlke said she really wants people to know that Sunday is more of a family-friendly day and they want to make it more affordable for the younger vets who want to bring their children to the Fair. She noted that the number of younger vets at the event has really increased since the event was switched from Saturday to Sunday. Brusky added that people seemed to really like having the music from 2:00 – 3:00 pm instead of after the ceremony.

8. Report from Committee Members Present (Erickson, Aulik, Brusky, Corry, Dahlke, Haskins, Koslowski, Metoxen, Pierce, Polus).

-Erickson informed that on Sunday, August 25, there will be three Huey helicopters from Vietnam landing in Sheboygan as part of a larger event.

-Aulik talked about some of the initiative they are currently doing in their office. They are sending letters to area nursing homes and assisted living facilities to reach out to them for the VA pension program and other benefits and compensation. He also noted that all Post Offices are now issuing flags to funeral homes and this is working out well. They are also getting labels for all newly discharged veterans and all individuals in the county receiving VA benefits and they will be sending letters to them along with a brochure for Bravo Company, which is the organization initiated by Congressman Gallagher to provide sponsors for newly discharged veterans to help them navigate through the process. Aulik also noted that he attended the Retired Men's breakfast earlier in the day and talked to them about VA benefits. He concluded by saying there will be a booyah bash this Saturday, August 24, at the Green Bay Vets Center from 11:00 – 3:00 with free booyah, free hamburgers and hot dogs. There is also a VA Town Hall meeting tomorrow from 12:30 – 2:30 at Legion Post 11 on Irwin Avenue.

-Brusky did not have anything to report.

-Dahlke did not have anything to report.

-Haskins said he recently watched the Barrett-Jackson auction and they sold the last C7 Corvette which will be coming off the assembly line for \$2.7 million dollars. All proceeds will go to wounded veterans to build smart homes. Haskins also informed he recently attended several events for veterans including Veterans Appreciation Day at Meadowbrook Church which included guest speaker Reverend Rufus Parker, Retired Commander

1d

Sergeant Major who was in all the recent wars. The ceremony was followed by a meal for veterans and fireworks. Haskins also recently attended Veterans Appreciation Day at the Green Bay Booyah and the Green Bay Blizzard's Military Appreciation Day where the veterans were treated very well.

-Koslowski talked about the newspaper article for Veterans Day. He had a list of the businesses participating in the Honor Rewards program to be included in the article and was looking for volunteers to help contact businesses who are not currently in the Honor Rewards program. Brusky informed that she can help make calls to see what offers they may have so that information can be used in the article. Once the article is complete, it will be forwarded to Brown County Deputy Executive Jeff Flynt who will take care of getting it published. Erickson mentioned the the new newspaper in the area, *The Press*, and said the article should be forwarded to them as well.

-Pierce informed that on September 20, Vietnam Veterans Chapter 224 will be doing their annual POW/MIA candlelight ceremony at the POW flag on Jefferson Street in front of the courthouse at 7:00 pm. He also talked about The Wall That Heals event which will be held in Manitowoc from September 12 – 15. The Wall is being brought in by Vietnam Veterans Chapter 731 and there will be a welcome ceremony on September 12 at 6:30 pm, a candlelight vigil on September 13 at 7:30 pm, the major ceremony will be on September 14 at 1:00 pm and the closing ceremony will be September 15 at 2:00 pm. The Wall will be accessible 24 hours a day during the period it will be in Manitowoc.

-Polus informed he enjoyed the Fair, however, he did not enjoy the band. He would prefer to see the group we had in the past. Pierce agreed and said the veterans we are reaching out to seem to prefer more of a rock and roll type band, instead of the symphony type music the Air Force Band played. Aulik said he heard good comments on the band and noted there will always be good and bad comments. Polus said there were a number of good vendors in the tent and the day seemed to go very well.

9. Such Other Matters as Authorized by Law.

Koslowski added that Proko Wall Funeral Home will be doing their recognition of veterans, first responders, law enforcement, etc. at 11:00 am on September 7 at Josten Park in Bellevue. Pierce added that on that same day, September 7, there will be a car show for veterans at the Gateway Bar in Crivitz

10. Adjourn.

Motion made by Jim Haskins, seconded by Duane Pierce to adjourn at 5:11 pm. Vote taken. MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Therese Giannunzio
Administrative Specialist

1d

19-078

BUDGET ADJUSTMENT REQUEST

Category

Approval Level

- | | | |
|---------------------------------------|--|---|
| <input type="checkbox"/> 1 | Reallocation from one account to another in the same level of appropriation | Dept Head |
| <input type="checkbox"/> 2 | Reallocation due to a technical correction that could include: <ul style="list-style-type: none"> • Reallocation to another account strictly for tracking or accounting purposes • Allocation of budgeted prior year grant not completed in the prior year | Director of Admin |
| <input type="checkbox"/> 3 | Any change in any item within the Outlay account which does not require the reallocation of funds from another level of appropriation | County Exec |
| <input type="checkbox"/> 4 | Any change in appropriation from an official action taken by the County Board (i.e., resolution, ordinance change, etc.) | County Exec |
| <input type="checkbox"/> 5 a) | Reallocation of <u>up to 10%</u> of the originally appropriated funds between any levels of appropriation (based on lesser of originally appropriated amounts). | Admin Comm |
| <input type="checkbox"/> 5 b) | Reallocation of <u>more than 10%</u> of the funds originally appropriated between any of the levels of appropriation. | Oversight Comm
2/3 County Board |
| <input type="checkbox"/> 6 | Reallocation between two or more departments, regardless of amount | Oversight Comm
2/3 County Board |
| <input checked="" type="checkbox"/> 7 | Any increase in expenses with an offsetting increase in revenue | Oversight Comm
2/3 County Board |
| <input type="checkbox"/> 8 | Any allocation from a department's fund balance | Oversight Comm
2/3 County Board |
| 9 | Any allocation from the County's General Fund (requires separate Resolution)
After County Board approval of the resolution, a Category 4 budget adjustment must be prepared. | Oversight Comm
Admin Committee
2/3 County Board |

Justification for Budget Change:

2019 Budget Adjustment


A newer passenger van used extensively in Community Services operations was totaled in an accident with anticipated proceeds from insurance just over \$17,500. The remaining amount needed to replace this vehicle is approximately \$7,000 which can be transferred from copying and supply categories running under budget in 2019.

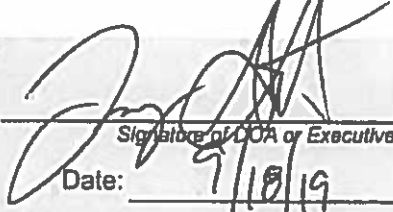
Fiscal Impact*: \$24,500

*Enter \$0 if reclassifying previously budgeted funds. Enter actual dollar amount if new revenue or expense.

Increase	Decrease	Account #	Account Title	Amount
<input checked="" type="checkbox"/>	<input type="checkbox"/>	201.076.110.112.5395	Equipment - nonoutlay	24,500.00
<input checked="" type="checkbox"/>	<input type="checkbox"/>	201.076.110.200.4950	Insurance Recoveries	17,500.00
<input type="checkbox"/>	<input checked="" type="checkbox"/>	201.076.110.112.5601.400	Intra-county expense Copy Center	3,000.00
<input type="checkbox"/>	<input checked="" type="checkbox"/>	201.076.110.112.5300.004	Supplies Postage	4,000.00

AUTHORIZATIONS


 Signature of Department Head
 Department: Health & Human Services
 Date: 9/18/19


 Signature of COA or Executive
 Date: 9/18/19

BUDGET ADJUSTMENT REQUEST

19-079

Category

Approval Level

- | | | |
|---------------------------------------|--|---|
| <input type="checkbox"/> 1 | Reallocation from one account to another in the same level of appropriation | Dept Head |
| <input type="checkbox"/> 2 | Reallocation due to a technical correction that could include: <ul style="list-style-type: none"> • Reallocation to another account strictly for tracking or accounting purposes • Allocation of budgeted prior year grant not completed in the prior year | Director of Admin |
| <input type="checkbox"/> 3 | Any change in any item within the Outlay account which does not require the reallocation of funds from another level of appropriation | County Exec |
| <input type="checkbox"/> 4 | Any change in appropriation from an official action taken by the County Board (i.e., resolution, ordinance change, etc.) | County Exec |
| <input type="checkbox"/> 5 a) | Reallocation of <u>up to 10%</u> of the originally appropriated funds between any levels of appropriation (based on lesser of originally appropriated amounts). | Admin Comm |
| <input type="checkbox"/> 5 b) | Reallocation of <u>more than 10%</u> of the funds originally appropriated between any of the levels of appropriation. | Oversight Comm
2/3 County Board |
| <input type="checkbox"/> 6 | Reallocation between two or more departments, regardless of amount | Oversight Comm
2/3 County Board |
| <input type="checkbox"/> 7 | Any increase in expenses with an offsetting increase in revenue | Oversight Comm
2/3 County Board |
| <input checked="" type="checkbox"/> 8 | Any allocation from a department's fund balance | Oversight Comm
2/3 County Board |
| 9 | Any allocation from the County's General Fund (<i>requires separate Resolution</i>)
<i>After County Board approval of the resolution, a Category 4 budget adjustment must be prepared.</i> | Oversight Comm
Admin Committee
2/3 County Board |

Justification for Budget Change:

E. 9

2019 Budget Adjustment

Contractor bids received for the Shelter Care bathroom area project have come in much higher than anticipated. \$128,000 was budgeted for this project in 2019 and this was intended to be a conservative estimate. However, all three contractors bidding on the project submitted similarly high bids for this relatively complex reconstruction/remodeling project which will allow significant additional bathroom access for the children served at Shelter Care. The lowest bid for the project is approximately \$153,000.

Fiscal Impact * \$25,000

*Enter \$0 if reclassifying previously budgeted funds. Enter actual dollar amount if new revenue or expense.

Increase	Decrease	Account #	Account Title	Amount
<input checked="" type="checkbox"/>	<input type="checkbox"/>	201.076.140.146.6110	Outlay (Shelter Care)	25,000.00
<input type="checkbox"/>	<input checked="" type="checkbox"/>	201.3300.200	Assigned Subsequent years expenditures (Fund Balance - Community Services)	25,000.00

AUTHORIZATIONS

E. 9

Signature of Department Head

Department: Health & Human Services

Date: 9/18/19

[Signature]

Signature of DOA for Executive

Date: 9/18/19

October 16, 2019

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**RESOLUTION REGARDING TABLE OF ORGANIZATION CHANGE
FOR THE HEALTH AND HUMAN SERVICES DEPARTMENT–COMMUNITY
SERVICES DIVISION - YOUTH SUPPORT SPECIALIST**

WHEREAS, there is currently a (0.40) Youth Support Specialist position that is vacant in the Health and Human Services Department–Community Services Division’s (“Department”) table of organization; and

WHEREAS, the position is difficult to fill currently since it requires coverage for every weekend, and it is desired to instead split the position into two positions which would then allow for two individuals to each work every other weekend; and

WHEREAS, Human Resources, in conjunction with the Department, recommends the following changes to the Department’s table of organization: the deletion of one (0.40) FTE Youth Support Specialist position in pay grade F of the Classification and Compensation Plan; and the addition of two (0.20) Youth Support Specialist positions in pay grade F of the Classification and Compensation Plan.

NOW, THEREFORE, BE IT RESOLVED by the Brown County Board of Supervisors, that the following changes to the Department’s table of organization are hereby approved, as described in the Budget Impact section of this Resolution and as follows: The deletion of one (0.40) FTE Youth Support Specialist position in pay grade F of the Classification and Compensation Plan; and the addition of two (0.20) Youth Support Specialist positions in pay grade F of the Classification and Compensation Plan.

Budget Impact: Health & Human Services-Community Services

Annual Budget Impact (2020)	FTE	Addition/ Deletion	Salary	Fringe	Total
Youth Support Specialist \$20.35/hr Position # 111.650.076 Hours: 832	0.4	Deletion	(\$16,931)	(\$1,632)	(\$18,563)
Youth Support Specialist \$19.90/hr Position # 111.650.076 Hours: 416	0.2	Addition	\$8,278	\$798	\$9,076
Youth Support Specialist \$19.90/hr Position # TBD Hours: 416	0.2	Addition	\$8,278	\$798	\$9,076
Annual Budget Impact					(\$411)

Partial Budget Impact (11-1-19 to 12-31-19)	FTE	Addition/ Deletion	Salary	Fringe	Total
Youth Support Specialist \$20.35/hr Position # 111.650.076 Hours: 832	0.4	Deletion	(\$2,822)	(\$272)	(\$3,094)
Youth Support Specialist \$19.90/hr Position # 111.650.076 Hours: 416	0.2	Addition	\$1,380	\$133	\$1,513
Youth Support Specialist \$19.90/hr Position # TBD Hours: 416	0.2	Addition	\$1,380	\$133	\$1,513
Partial Budget Impact					(\$68)

Fiscal Note: This resolution does not require an appropriation from the General Fund. The proposed resolution should result in a personnel savings.

Respectfully submitted,
HUMAN SERVICES COMMITTEE
EXECUTIVE COMMITTEE

Approved By:

TROY STRECKENBACH
COUNTY EXECUTIVE

Date Signed: _____

19-121R

Authored by Health and Human Services Department
Approved by Corporation Counsel's Office

BOARD OF SUPERVISORS ROLL CALL # _____

Motion made by Supervisor _____

Seconded by Supervisor _____

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
SIEBER	1				
DE WANE	2				
NICHOLSON	3				
HOYER	4				
GRUSZYNSKI	5				
LEFEBVRE	6				
ERICKSON	7				
BORCHARDT	8				
EVANS	9				
VANDER LEEST	10				
BUCKLEY	11				
LANDWEHR	12				
DANTINNE, JR	13				

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
BRUSKY	14				
BALLARD	15				
KASTER	16				
VAN DYCK	17				
LINSEN	18				
KNEISZEL	19				
DESLAURIERS	20				
TRAN	21				
MOYNIHAN, JR.	22				
SUENNEN	23				
SCHADEWALD	24				
LUND	25				
DENEYS	26				

Total Votes Cast _____

Motion: Adopted _____ Defeated _____ Tabled _____

HEALTH & HUMAN SERVICES

Brown County

305 E. WALNUT STREET
P.O. BOX 23600
GREEN BAY, WI 54305-3600

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: 9-13-19
REQUEST TO: Human Services, Executive, and County Board
MEETING DATE: 9-25-19; 10-7-19; 10-16-19
REQUEST FROM: Erik Pritzl
Director

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: RESOLUTION REGARDING TABLE OF ORGANIZATION CHANGE FOR THE HEALTH AND HUMAN SERVICES DEPARTMENT- COMMUNITY SERVICES DIVISION YOUTH SUPPORT SPECIALIST

ISSUE/BACKGROUND INFORMATION:

The Department is requesting to move the .4 shelter care position (weekends) to two .2 positions as it has been difficult to retain staff in this position, having to work every weekend. It is easier to have staff work every other weekend. These positions are staffed with people who have full time jobs during the week, usually teachers.

ACTION REQUESTED:

Delete the .4 FTE Youth Support Specialist position and create two (2) .2 Youth Support Specialist positions.

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? \$
2. Is it currently budgeted? ☐ Yes ☐ No ☒ N/A (if \$0 fiscal impact)
 - a. If yes, in which account?
 - b. If no, how will the impact be funded?
 - c. If funding is from an external source, is it one-time ☐ or continuous? ☐
3. Please provide supporting documentation of fiscal impact determination.

☒ COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

October 16, 2019

TO THE HONORABLE CHAIRMAN AND MEMBERS
OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

**RESOLUTION IN SUPPORT OF ESTABLISHING A BROWN COUNTY
SECURE RESIDENTIAL CARE CENTER FOR CHILDREN AND YOUTH
(24 SECURE RESIDENTIAL BEDS AND 32 SECURE DETENTION BEDS)**

WHEREAS, Brown County, like many other counties in North-Eastern Wisconsin, currently sends many of its children and youth in need of secure residential placement or secure detention placement to State of Wisconsin (State) facilities that are located far away from family and other local support structures; and

WHEREAS, the State has indicated through legislative action its intent to close both State operated youth correctional facilities (Lincoln Hills and Copper Lake) by July 1, 2021; and

WHEREAS, the State has also indicated through legislative action that it is the public policy of the State to assist counties in designing and constructing secured residential care centers for children and youth and attached juvenile detention facilities; and

WHEREAS, there currently exists an opportunity for Brown County to construct and operate a Secure Residential Care Center for Children and Youth (SRCCCY), with 24 secure residential beds and 32 secure detention beds, on land in Brown County that Brown County currently owns, in order to provide necessary secure placement for its own children and youth, as well as for children and youth located in other North-Eastern Wisconsin counties; and

WHEREAS, Brown County has applied for State grant funding to construct a Brown County SRCCCY (see attached Brown County SRCCCY Proposal dated July 1, 2019), in which the State would pay for 95% of the total construction costs, and Brown County would pay for the remaining 5% of the total construction costs, as well as for operational costs which Brown

County would endeavor to recoup from costs and fees charged to other counties for providing placement and services to their children and youth, as well as from savings Brown County would realize through otherwise incurred transport, placement and services costs and fees; and

WHEREAS, the current rough estimate for construction costs is \$43,032,000.00, and the current rough estimate for operational costs is \$7,200,000.00 per year; and

WHEREAS, benefits to be realized by Brown County constructing and operating its own SRCCCY include an estimated 43 local jobs being created, family and local support services being maintained for these Brown County children and youth, and local services and programming being provided by Brown County to help successfully transition these children and youth back into their local communities.

NOW, THEREFORE, BE IT RESOLVED that the Brown County Board of Supervisors hereby supports constructing and operating a SRCCCY in Brown County to serve the North-Eastern Wisconsin area child and youth population in order to help address this former obligation of the State, as generally described above in this Resolution and in the attached July 19, 2019 Grant Proposal, so long as construction, ownership and operational related issues are adequately resolved to Brown County's satisfaction, such as: 1) More definitely determining actual construction and operational costs; 2) Determining whether the State would accept ownership of the land the structure would sit on as part or all of the required 5% matching funds Brown County would need to contribute; and 3) Determining what the State's commitment will be to Brown County going forward regarding any potential future operational losses.

Fiscal Note: This resolution does not require an appropriation from the General Fund, because it is a general sense resolution supporting Brown County's general position of constructing and operating a SRCCCY. Prior to formal approval being granted to establish the SRCCCY, additional approvals will be required and more precise construction and operational costs will need to be determined along with identifying funding sources.

Respectfully submitted,
HUMAN SERVICES COMMITTEE
PUBLIC SAFETY COMMITTEE

Approved By:

TROY STRECKENBACH
COUNTY EXECUTIVE

Date Signed: _____

Authored by: Corporation Counsel at the Direction of Human Services/Executive Committees
Approved by: Corporation Counsel

BOARD OF SUPERVISORS ROLL CALL # _____

Motion made by Supervisor _____

Seconded by Supervisor _____

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
SIEBER	1				
DE WANE	2				
NICHOLSON	3				
HOYER	4				
GRUSZYNSKI	5				
LEFEBVRE	6				
ERICKSON	7				
BORCHARDT	8				
EVANS	9				
VANDER LEEST	10				
BUCKLEY	11				
LANDWEHR	12				
DANTINNE, JR	13				

SUPERVISORS	DIST. #	AYES	NAYS	ABSTAIN	EXCUSED
BRUSKY	14				
BALLARD	15				
KASTER	16				
VAN DYCK	17				
LINSSEN	18				
KNEISZEL	19				
DESLAURIERS	20				
TRAN	21				
MOYNIHAN, JR.	22				
SUENNEN	23				
SCHADEWALD	24				
LUND	25				
DENEYS	26				

Total Votes Cast _____

Motion: Adopted _____ Defeated _____ Tabled _____

RESOLUTION/ORDINANCE SUBMISSION TO COUNTY BOARD

DATE: September 12, 2019

REQUEST TO: Human Services Committee

MEETING DATE: September 25, 2019

REQUEST FROM: Erik Pritzl
Executive Director

REQUEST TYPE: ☒ New resolution ☐ Revision to resolution
☐ New ordinance ☐ Revision to ordinance

TITLE: Resolution in Support of a Secured Residential Care Center for Children and Youth and Juvenile Detention

ISSUE/BACKGROUND INFORMATION:

Wisconsin Act 185 created the process by which youth corrections in the State of Wisconsin would transition from state operated facilities to county operated facilities for youth that are not in the Serious Juvenile Offender (SJO) program. This action created a funding structure whereby 95% of the design and construction costs would be covered through state bonding. The operating costs, outside of those costs associated with providing services to females, are the responsibility of the counties and covered through rates, fees and internal funding sources if appropriate. Counties that operate a facility are eligible for a 15% increase in Youth Aids funding which is approximately \$315,000 in Brown County. There has been regional interest in the utilization of a facility, including discussions around the use of juvenile detention.

ACTION REQUESTED:

That the Brown County Board of Supervisors indicate support for the proposal for the design and construction of a secured residential care center for children and youth and attached juvenile detention facility under the grant program of the State of Wisconsin.

FISCAL IMPACT:

NOTE: This fiscal impact portion is initially completed by requestor, but verified by the DOA and updated if necessary.

1. What is the amount of the fiscal impact? \$0 at this time, 5% of design and construction is \$2,151,600
2. Is it currently budgeted? ☐ Yes ☐ No ☐ N/A (if \$0 fiscal impact)
 - a. If yes, in which account? _____
 - b. If no, how will the impact be funded? _____
 - c. If funding is from an external source, is it one-time ☐ or continuous? ☐
3. Please provide supporting documentation of fiscal impact determination.

☒ COPY OF RESOLUTION OR ORDINANCE IS ATTACHED

BROWN COUNTY HEALTH & HUMAN SERVICES

111 N. Jefferson Street
P.O. Box 22188
Green Bay, WI 54305-3600



Phone (920) 448-6000 Fax (920) 448-6166

Erik Pritzl, Executive Director

To: Human Services Board and Human Services Committee

Date: September 12, 2019

Subject: 7/31/19 YTD Financial Results for Community Treatment Center and Community Services

Community Treatment Center

Financial results for the Community Treatment Center through July include revenues at 62.0% of the annual budget and expenses at 58.9% compared to a benchmark of 58.3% after 7 of 12 months. The significant favorable revenue variance for 2019 continues to be due primarily to a higher than anticipated census at Nicolet Psychiatric Center which is 16% over budget so far this year. Bayshore Village Nursing Home and Bay Haven CBRF are under budget by 2% and 10% respectively, as seen in the chart below. Facility expenses are over budget as well but to a much lesser degree, creating an overall favorable YTD budget variance of \$391,574.

7/31/19 YTD census compared to budget is as follows:

<u>Average Daily Census</u>	<u>YTD</u>	<u>Budget</u>
Bayshore Village SNF	60.1	61.3
Nicolet Psychiatric Center	12.4	10.7
Bay Haven CBRF	7.1	7.9

Community Services

Financial results for Community Services over the first 7 months show revenues at 58.8% of the annual budget or 0.5% higher than the benchmark of 58.3%. Expenses are at 59.6% or 1.3% above budget. This results in an overall YTD unfavorable budget variance of \$430,651.

CLTS program activity (Children's Long Term Services) continues to be the main reason for higher revenues in 2019. Due to the State of Wisconsin initiative to eliminate waiting lists for children in need of these long term support services, payments to outside vendors have increased significantly as well as case management and other services provided by Brown County CLTS staff members. Payments to outside vendors are processed by WPS as third party administrator for the county with revenues from the state matching exactly the amount of expense paid to these service providers.

Personnel Costs are at 56.6% of budget with a favorable variance due primarily to open positions and lower than projected Fringe Benefits expense. Many open positions have been filled recently with recruiting efforts aided by wage rate adjustments from the Compensation and Classification project completed earlier this year by Human Resources. Other Operating Expenses at 61.9% of the annual budget include Purchased Services which continue to be higher than anticipated due primarily to increased CLTS program expenses as noted above, increased child/youth and adult State Mental Health facility stays, and a high number of placements in juvenile justice Residential Care Centers and correctional facilities.

Respectfully Submitted,

Eric Johnson
Finance Manager



Community Treatment Center

Through 07/31/19
Prior Fiscal Year Activity Included
Summary Listing

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 630 - Community Treatment Center								
REVENUE								
Property taxes	3,200,420.00	.00	3,200,420.00	266,701.67	1,866,911.69	1,333,508.31	58.3%	1,866,205.81
Intergov Revenue	4,194,042.00	.00	4,194,042.00	446,712.69	2,584,001.53	1,610,040.47	61.6%	2,554,899.85
Public Charges	4,004,411.00	1,501.00	4,005,912.00	337,610.95	2,685,130.25	1,320,781.75	67.0%	2,368,505.94
Miscellaneous Revenue	1,554,137.00	.00	1,554,137.00	127,199.36	831,317.16	722,819.84	53.5%	1,028,326.16
Other Financing Sources	.00	155,693.00	155,693.00	.00	155,693.00	.00	100.0%	65,518.03
REVENUE TOTALS	\$12,953,010.00	\$157,194.00	\$13,110,204.00	\$1,178,224.67	\$8,123,053.63	\$4,987,150.37	62.0%	\$7,883,455.79
EXPENSE								
Personnel Costs	9,134,103.00	120,194.00	9,254,297.00	813,628.26	5,468,619.14	3,785,677.86	59.1%	5,700,112.25
Operating Expenses	4,305,357.00	37,000.00	4,342,357.00	363,455.89	2,596,536.75	1,675,477.74	59.8%	2,513,950.20
Outlay	87,000.00	.00	87,000.00	.00	836.32	86,163.68	1.0%	595.25
EXPENSE TOTALS	\$13,526,460.00	\$157,194.00	\$13,683,654.00	\$1,177,084.15	\$8,065,992.21	\$5,547,319.28	58.9%	\$8,214,657.70
Community Treatment Center Totals								
REVENUE TOTALS	12,953,010.00	157,194.00	13,110,204.00	1,178,224.67	8,123,053.63	4,987,150.37	62.0%	7,883,455.79
EXPENSE TOTALS	13,526,460.00	157,194.00	13,683,654.00	1,177,084.15	8,065,992.21	5,547,319.28	58.9%	8,214,657.70
Grand Totals	(\$573,450.00)	\$0.00	(\$573,450.00)	\$1,140.52	\$57,061.42	(\$560,168.91)		(\$331,201.91)



Community Services

Through 07/31/19

Prior Fiscal Year Activity Included

Summary Listing

Account Classification	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 201 - Community Services								
REVENUE								
Property taxes	15,986,348.00	.00	15,986,348.00	1,332,195.69	9,325,369.83	6,660,978.17	58.3%	9,434,120.50
Intergov Revenue	33,020,137.00	378,689.00	33,398,826.00	2,915,730.65	19,421,065.00	13,977,761.00	58.1%	18,242,068.25
Public Charges	2,263,051.00	11,400.00	2,274,451.00	173,252.74	1,344,795.41	929,655.59	59.1%	1,278,267.33
Miscellaneous Revenue	86,250.00	36,639.00	122,889.00	15,366.66	96,926.48	25,962.52	78.9%	167,952.01
Other Financing Sources	36,639.00	578,352.00	614,991.00	.00	614,991.00	.00	100.0%	255,093.13
REVENUE TOTALS	\$51,392,425.00	\$1,005,080.00	\$52,397,505.00	\$4,436,545.74	\$30,803,147.72	\$21,594,357.28	58.8%	\$29,377,501.22
EXPENSE								
Personnel Costs	20,122,872.00	889,476.00	21,012,348.00	1,823,850.38	11,884,501.11	9,127,846.89	56.6%	11,438,483.93
Operating Expenses	31,141,553.00	115,604.00	31,257,157.00	2,713,263.90	19,349,297.90	11,841,484.79	61.9%	19,237,304.55
Outlay	128,000.00	.00	128,000.00	.00	.00	128,000.00	0.0%	30,537.03
EXPENSE TOTALS	\$51,392,425.00	\$1,005,080.00	\$52,397,505.00	\$4,537,114.28	\$31,233,799.01	\$21,097,331.68	59.6%	\$30,706,325.51
Community Services Totals								
REVENUE TOTALS	51,392,425.00	1,005,080.00	52,397,505.00	4,436,545.74	30,803,147.72	21,594,357.28	58.8%	29,377,501.22
EXPENSE TOTALS	51,392,425.00	1,005,080.00	52,397,505.00	4,537,114.28	31,233,799.01	21,097,331.68	59.6%	30,706,325.51
Grand Totals	\$0.00	\$0.00	\$0.00	(\$100,568.54)	(\$430,651.29)	\$497,025.60		(\$1,328,824.29)



Tabulation Record / Intent to Award Documentation

305 E. Walnut Street, Green Bay, WI 54305 Phone: (920) 448-4040 Fax: (920) 440-4036
Web: www.co.brown.wi.us

Project Number: 2342
Project Name: Remodel Restrooms and Optional Interior Painting at Shelter Care
Type of Project (RFB, RFP, RFQ): RFB
Purchasing Representative: Dale DeNamur
Due Date: September 16, 2019
Location: Brown County Clerk's Office
Opening Date: September 16, 2019
Location: Northern Building, 2nd Floor, Room 201

CONTRACTOR	CITY, STATE	BASE BID	OPTIONAL BID FOR PAINTING	BIDDERS PROOF OF RESPONSIBILITY SUBMITTED BY 11:00AM ON SEPTEMBER 11, 2019	BIDDERS CERTIFICATE	BID BOND	Addenda Acknowledged?				Intent To Award
							ADD 1 - Site Visit	ADD 2 - Updates to Project Specs & Drawings	ADD 3 - Clarification to Paint Requirements	ADD 4 - Clarification to Flooring Requirements	
1 Immel Construction	Green Bay, WI	\$ 161,000.00	\$ 13,000.00	Yes	Yes	Yes	Yes	Yes	Yes	Yes	
2 Milbach Construction Services	Kaukauna, WI	\$ 152,675.00	\$ 10,687.00	Yes	Yes	Yes	Yes	Yes	Yes	Yes	
3 Zeise	Green Bay, WI	\$ 158,706.00	\$ 10,737.00	Yes	Yes	Yes	Yes	Yes	Yes	Yes	

BROWN COUNTY COMMUNITY TREATMENT CENTER
AUGUST 2019 BAY HAVEN STATISTICS

	AUGUST	YTD 2019	YTD 2018		AUGUST	YTD 2019	YTD 2018
ADMISSIONS							
Voluntary - Mental Illness	32	263	225	AVERAGE DAILY CENSUS	6.3	7.0	9.0
Emergency Detention - Mental Illness	0	0	0				
Return from Conditional Release	0	0	0	INPATIENT SERVICE DAYS	195	1706	2175
Court Order - Prelim Mental Illness	0	0	0				
Court Order - Final Hearing	0	0	0	BED OCCUPANCY	42%	47%	60%
Other - EPP	0	1	9				
TOTAL	32	264	234	DISCHARGES	31	264	230
READMIT WITHIN 30 DAYS				DISCHARGE DAYS	136	2050	1800
Readmit within 30 days	4	24	25				
				AVERAGE LENGTH OF STAY	4	7.8	8
IN/OUT	4	14	26				
ADMISSIONS BY COUNTY				AVERAGE LOS BY COUNTY			
Brown	25	229	196	Brown	6	6	14
Door	1	8	2	Door	5	4	7
Kewaunee	1	4	1	Kewaunee	9	5	0
Oconto	0	5	8	Oconto	0	3	1
Marinette	0	0	0	Marinette	0	0	0
Shawano	2	9	15	Shawano	3	4	15
Waupaca	0	0	1	Waupaca	0	0	0
Menominee	0	0	0	Menominee	0	0	0
Outagamie	1	3	6	Outagamie	15	8	30
Manitowoc	0	1	1	Manitowoc	0	0	1
Winnebago	0	0	1	Winnebago	0	0	0
Other	2	5	3	Other	3	2	49
TOTAL	32	264	234	TOTAL	4	8	8

BROWN COUNTY COMMUNITY TREATMENT CENTER AUGUST 2019 NICOLET PSYCHIATRIC CENTER STATISTICS							
	AUGUST	YTD 2019	YTD 2018		AUGUST	YTD 2019	YTD 2018
ADMISSIONS							
Voluntary - Mental Illness	21	118	119	AVERAGE DAILY CENSUS	10.5	12.2	11.2
Emergency Detention - Mental Illness	39	262	339				
Return from Conditional Release	10	66	60	INPATIENT SERVICE DAYS	324	2962	2724
Court Order - Prelim Mental Illness	0	0	0				
Court Order - Final Hearing	0	5	5	BED OCCUPANCY	65%	76%	70%
Other	0	0	1				
TOTAL	70	451	524	DISCHARGES	68	452	524
READMIT WITHIN 30 DAYS				DISCHARGE DAYS	301	2959	2657
Readmit within 30 days	16	64	48				
				AVERAGE LENGTH OF STAY	4	7	5
IN/OUT	5	19	14				
ADMISSIONS BY COUNTY				AVERAGE LOS BY COUNTY			
Brown	60	402	430	Brown	4	6	5
Door	0	5	7	Door	0	4	6
Kewaunee	0	2	3	Kewaunee	0	0	3
Oconto	0	8	13	Oconto	0	5	2
Marinette	0	0	11	Marinette	0	0	3
Shawano	2	6	7	Shawano	7	4	2
Waupaca	0	0	1	Waupaca	0	0	0
Menominee	1	3	0	Menominee	1	1	0
Outagamie	1	8	13	Outagamie	11	6	2
Manitowoc	2	6	14	Manitowoc	4	3	6
Winnebago	0	0	2	Winnebago	0	0	4
Other	4	11	23	Other	7	6	10
TOTAL	70	451	524	TOTAL	4	7	5

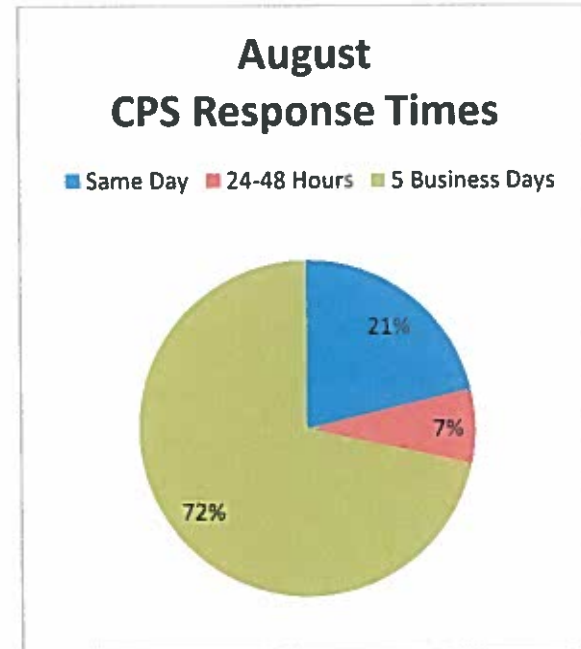
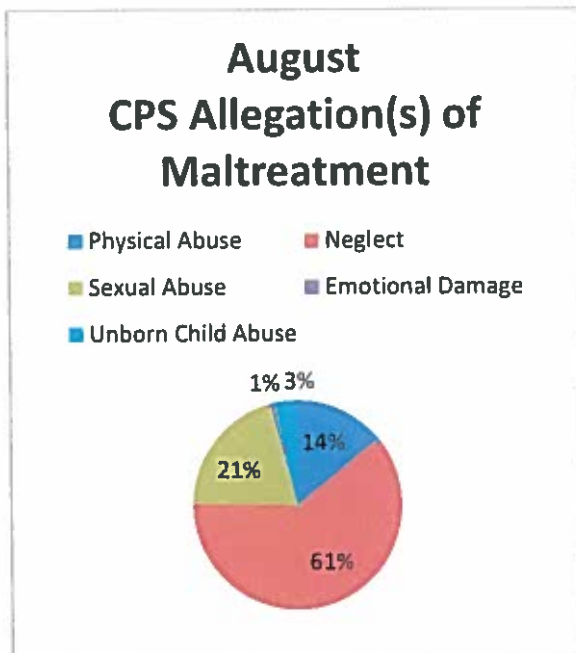
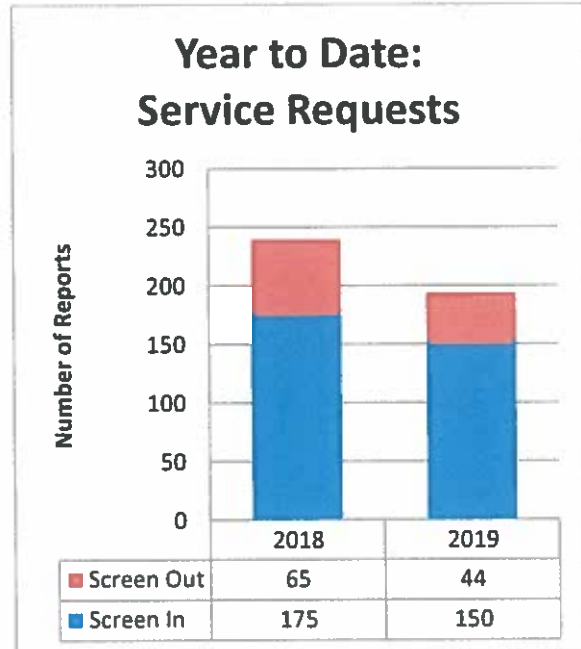
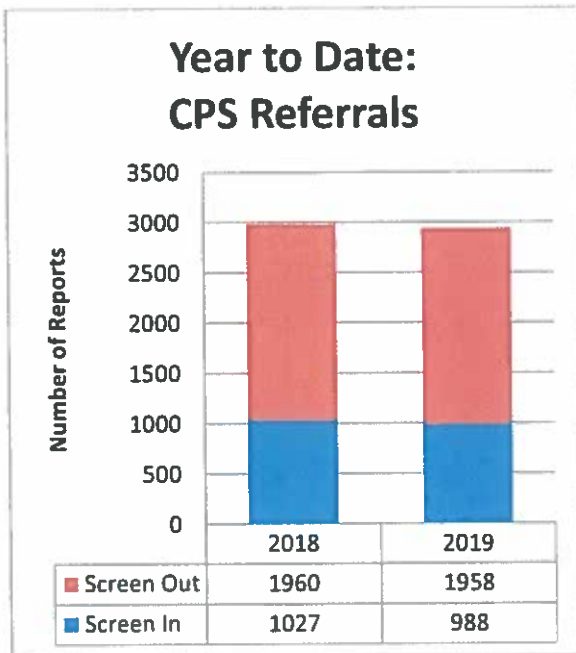
Bayshore Village
AUGUST
2019 Statistics

NURSING HOME			
ADMISSIONS	AUG 2019	Yr to Date 2019	Yr to Date 2018
From Nicolet Psychiatric Center	0	1	1
From General Hospital	0	0	3
From Nursing Home	0	4	0
From Home	0	0	1
From Residential Care Facilities	0	1	0
Protective Placement	2	14	16
Other	0	0	0
Total	2	23	21
Re-admit from hospital stay (Unit chart was not closed)	0	0	0
DISCHARGES	AUG 2019	Yr to Date 2019	Yr to Date 2018
To Nicolet Psychiatric Center	0	0	1
To General Hospital	0	0	0
To Nursing Home	0	0	0
To Home	0	0	5
To Alternate Care Programs	0	0	0
To Residential Care Facilities	4	8	12
Expired	0	11	6
Other	0	1	1
Total	4	20	25
Bed Occupancy Including Payable (Bed Hold Days)	96.6	96.0	96.6
D/C to Hospital (Unit chart not closed)	0	0	0
Total Service Days	AUG 2019	Yr to Date 2019	Yr to Date 2018
SNF - (Skilled Nursing Facility)	1882	14666	14728
Paid Bed Hold Days	5	22	101
Total Payable Days	1887	14688	14829
Unpaid Bed Hold Days	0	5	0
Total	1887	14693	14829
Number days D/C to hospital (not billable)	0	0	0
Average Daily Census	AUG 2019	Yr to Date 2019	Yr to Date 2018
Avg Census (Payable Days) (total days/total beds)	96.6	95.9	97.4
Avg Census (All Days) (total days/total beds)	96.6	95.9	97.4
Avg Daily Census Bayshore Village(63 Beds)	60.9	60.6	61.4
** Nursing Home client with DD1A Level of Care			

CTC Double Shifts Worked — August 1-31, 2019

Employee Name	Classification	Date(s)	Shifts Worked
Allen, Zach	CNA	August 1	PM / NOC
Begalke, John	CNA	August 2, 5, 7, 10, 12, 14, 15, 17, 19, 20, 23, 24, 25, 26, 28, 29, 30, 31	PM / NOC
Chang, Chue	CNA	August 3, 4	AM / PM
Dessart, Keri	CNA	August 10, 11	AM / PM
Guevara, Crystal	LPN	August 29	AM / PM
Harrill, Diane	CNA	August 1, 2, 3, 4, 9, 13, 15, 16, 17, 18, 22, 23, 27, 31	PM / NOC
Hottinger, Emily	CNA	August 31	AM / PM
Joachim, Bob	CNA	August 8, 25	AM / PM
Johnson, Candace	CNA	August 8	PM / NOC
Johnson, Sheniqua	RN	August 1, 15, 16, 20	AM / PM
Molina, Brandon	CNA	August 11, 25	AM / PM
Rodriguez, Ana	RN	August 13, 23, 24	AM / PM
Rose, Joe	CNA	August 18	AM / PM
Spencer, Brenda	LPN	August 20, 23, 25, 30	AM / PM
vonBerlichingen, Annelise	CNA	August 22	AM / PM

Child Protection Statistics: August, 2019



In the month of August, the Child Protection Supervisors continued to meet with Oneida Indian Child Welfare in anticipation for the Oneida Tribal Court roll-out in October. Communication and flexibility were the key components of these meetings. Each agency looks forward to continued collaboration for Oneida children in this community.

With the start of a Family Support Specialist, the Child Protection Team became fully staffed. Family Interaction continues to go well at the Brown County Family Center. Families are appreciative of the additional space to be with their children.

**HEALTH AND HUMAN SERVICES
2019 PROVIDER CONTRACT LIST - 9/3/2019**

Provider	Service(s) Description	Target Client	Updated Not-to-Exceed Amount
101 Mobility of Northeast WI Acceptational Minds LLC A & J Vans Inc.	Medical/therapeutic supplies and equipment and home modifications Living skills for autistic and/or behaviorally-challenged children and their families Vehicle modifications for families with disabled children	Children Children Families of disabled children	\$50,000 \$600,000 \$65,000
Adams L AFH ADL Monitoring Solutions Advocates for Healthy Transitional Living LLC	3-4 bed traditional adult family home UA observed collection and transport for veterans treatment court Treatment foster care placing agency and respite care	MH/AODA AODA adults High behavioral needs children	\$90,000 \$20,000 \$945,000
Affinity Health (St. Elizabeth Hospital & Affinity Medical Group) Anderson, Campbell Educational Teaching (ACE) Anna's House Assisted Living ASPIRO Inc.	Inpatient detox services Daily living skills training CBRF (assisted living) Birth to 3 services, respite, prevocational training, adult day programming	MH/AODA Children MH/AODA Children with disabilities	\$25,000 \$60,000 \$100,000 \$695,000
Assisted Living by Hillcrest Bellin Health Occupational Health Solutions Bellin Psychiatric Center Berry House (Robert E. Berry House) Better Days Mentoring Boll Adult Care Concepts Brotoloc Health Care System Caravel Autism Health Care for All Ages (CFAA) Catholic Charities of the Diocese of GB CP Center	CBRF (assisted living) for APS use Drug screenings and transporting inpatient clients to court Inpatient psychiatric and detox services CBRF (assisted living) that takes individuals with backgrounds in violent crimes Youth mentoring services, daily living skills, CCS services Corporate adult family home (assisted living) with CCS services for high needs behavioral health CBRF and corporate adult family homes (assisted living) Social learning groups for children with social communication challenges CBRF (assisted living), child day care (day care used VERY sparingly) Teen Parenting program, fiscal agent services, domestic violence group Respite and daily living skills	At-risk adults Adult parents MH/AODA MH Youth MH/AODA PD with MH issues PD with MH issues Teens Children with disabilities	\$75,000 \$10,000 \$250,000 \$115,000 \$320,000 \$500,000 \$500,000 \$20,000 \$35,000 \$160,000 \$75,000
Childrens Service Society Chileda Institute	Treatment foster care placing agency Children high-needs residential care center (RCC)	Children High behavioral needs children	\$10,000 \$175,000
Cisler Construction	Home remodeling/modifications	Families of long-term care children	\$50,000
Clarity Care Inc. Clinicare - Milwaukee Academy	CBRF (assisted living), home health care Youth high-needs residential care center (RCC)	care children PD with MH issues High behavioral needs children	\$10,000 \$145,000
Communication Pathways LLC Compass Development Cordoba Residence LLC Curative Connections	Social learning groups for children with social communication challenges CBRF (assisted living) 1-2 bed corporate adult family home (AKA 'Community Care Home') specializing in 1:1 care Supportive home care, specialized transportation, prevocational training, daily living skills, CCS services	Children PD with MH issues MH needing 1:1 care MH/AODA and LTC children	\$60,000 \$62,000 \$210,000 \$420,000
Curo Care LLC Deer Path Assisted Living Inc. Dodge County (DBA Clearview Behavioral Health)	Corporate adult family homes (assisted living) CBRF, corporate adult family homes (assisted living) Brain injury rehabilitation center	PD with MH issues MH/AODA Adults w/traumatic brain injury	\$200,000 \$120,000 \$285,000

8C

**HEALTH AND HUMAN SERVICES
2019 PROVIDER CONTRACT LIST - 9/3/2019**

Provider	Service(s) Description	Target Client	Updated Not-to-Exceed Amount
Dynamic Family Solutions	Family counseling/treatment programs	Families of juvenile offenders	\$30,000
Encompass Child Care	Child day care	Children	\$50,000
Engberg AFH	1-2 bed traditional adult family home	MH	\$22,000
Exceptional Equestrians	Hippotherapy and therapeutic riding to clients with special needs	Children with disabilities	\$50,000
Expressive Therapies LLC	Music therapy for children	Children	\$32,000
Family Training Program	Parenting/family skills training	CPS parents, parents of juvenile offenders	\$290,000
Family Works Programs, Inc.	Treatment foster care placing agency	Children	\$25,000
Foundations Health and Wholeness, Inc.	Treatment foster care placing agency and CCS Services	Children and adults	\$200,000
Friendship House	Group home for juvenile offenders	Juvenile offenders	\$100,000
The Gathering Place	CCS peer support services	MH/AODA	\$25,000
Generations Community Services	CCS services	Children	\$100,000
Golden House	Domestic abuse services	Adults in need	\$63,086
Gonzalez AFH	3-4 bed traditional adult family home	PD with MH issues	\$24,000
Goodwill Industries	Prevocational services	PD with MH issues	\$2,500
Green Bay Area Builders	Home remodeling/modifications	Families of long-term care children	\$50,000
Green Bay Transit Commission - NO CONTRACT	Bus passes for transportation to/from school, meetings with parents, etc.	CPS case children and adults	N/A
Greenfield Rehabilitation Agency, Inc.	Birth to 3 services	Children with disabilities	\$510,000
Helping Hands Caregivers	Supportive home care	PD with MH issues	\$10,000
Home Instead Senior Care	Supportive home care	PD with MH issues	\$8,000
Homes for Independent Living	CBRF (assisted living)	MH	\$200,000
HME Home Medical	Medical and therapeutic supplies and equipment	Children	\$55,000
Improved Living Services	Corporate adult family homes (assisted living), CCS services	MH	\$65,000
Independent Mobility Plus	Medical and therapeutic supplies and equipment	Children	\$50,000
Infinity Care Inc.	CBRF (assisted living), home health care	PD with MH issues	\$95,000
Innovative Services	Corporate adult family home (assisted living), CCS services, daily living skills, supportive home care	High-needs MH	\$1,850,000
Jackie Nitschke Center Inc.	AODA residential and intensive outpatient services	AODA adults and youth	\$150,000
Jacobs Fence	Fence building and repair	Families of long-term care children	\$90,000
KCC Fiscal Agent Services	Payor of client-hired personal care workers		\$985,000
KUEHG - Kindercare	Child day care	Children	\$85,000
Kismet Advocacy	Mentoring, living skills for autistic and/or behaviorally-challenged children and their families	Children	\$318,000
Kimbrough, Ellen AFH	1-2 bed traditional adult family home	MH	\$30,000
Lad Lake	Youth high-needs residential care center (RCC)	High behavioral needs children	\$150,000

8C

**HEALTH AND HUMAN SERVICES
2019 PROVIDER CONTRACT LIST - 9/3/2019**

Provider	Service(s) Description	Target Client	Updated Not-to-Exceed Amount
Lutheran Social Services	CBRF (assisted living) with CCS services	MH/AODA	\$905,000
Lutheran Social Services (Hornme Home)	Youth (all male) high-needs residential care center (RCC)	High behavioral needs children	\$615,000
Macht Village Programs Inc. (MVP)	Respite care, counseling, daily living skills, treatment foster care child placing agency	High behavioral needs children	\$700,000
Matthews Senior Living	CBRF (assisted living)	PD with MH issues	\$55,000
McCormick Memorial Home	CBRF (assisted living)	MH/AODA	\$60,000
Meridian Senior Living (Birch Creek and Bishop's Court)	CBRF (assisted living) for APS use	At-risk adults	\$60,000
Milestones Behavioral Pediatrics	Social learning groups for children with social communication challenges	Children	\$20,000
MobilityWorks	Vehicle modifications for families with disabled children	Families of disabled children	\$95,000
Moon Beach Camp	Summer camp for children with autism	Children with long-term care needs	\$20,000
Mooring Programs Inc.	AODA residential services	AODA adults	\$100,000
My Brother's Keeper	Male Mentoring Program	Juvenile males	\$10,000
Mystic Meadows LLC	Corporate AFH (assisted living)	MH/AODA	\$320,000
NEW Community Shelter Inc.	Homeless sheltering services	MH	\$40,000
Northwest Passage	Children high-needs residential care center (RCC)	High behavioral needs children	\$125,000
Nova Counseling Services Inc.	AODA residential services	AODA adults	\$50,000
Nurses PRN Home Care	Skilled nursing services	Children	\$45,000
Oconomowoc Development Training Center	Residential care center (RCC) for juvenile offenders	Juvenile offenders	\$175,000
Options Counseling Services (Koinonia)	AODA residential services	AODA adults	\$35,000
Options for Independent Living Inc.	CCS peer support services, home modification assessments	MH/AODA	\$10,000
Options Treatment Program	AODA treatment	AODA youth and adults	\$40,000
Paragon Industries	Daily respite care	Children with long-term care needs	\$260,000
Parmentier AFH	3-4 bed traditional adult family home	MH	\$44,500
Pathways Treatment	AODA residential treatment for dual diagnosis clients	AODA/MH (dual diagnosis)	\$375,000
Pillar and Vine, Inc.	Treatment foster care placing agency	Children	\$25,000
Prevea Health WorkMed	Drug screenings	CPS parents, AODA, JJ youth	\$55,000
Productive Living Systems	Corporate adult family homes, CBRF (assisted living), supportive apartment program	MH/AODA	\$340,000
Productive Living Systems (Phuma LLC)	CBRF (assisted living)	PD with MH issues	\$120,000
Psychological Consultants of Green Bay	Psychological assessments to determine competency	Elderly, DD	\$25,000
Ravenwood Behavioral Health	Nursing home for high-needs MH clients	High-needs MH	\$100,000
Rawhide, Inc.	Residential care center (RCC) for juvenile offenders	Juvenile offenders	\$500,000
Rehabilitation House	Residential CBRF (assisted living) for co-occurring AODA/MH	MH/AODA	\$60,000
REM Wisconsin	Corporate adult family home, CBRF (assisted living)	MH, PD with MH issues	\$200,000
Saint A	Treatment foster care placing agency	Children	\$30,000
Social Thinkers	Social learning groups for children with social communication challenges	Children	\$22,500

8c

**HEALTH AND HUMAN SERVICES
2019 PROVIDER CONTRACT LIST - 9/3/2019**

Provider	Service(s) Description	Target Client	Updated Not-to-Exceed Amount
Smith Receiving Home	Receiving home for emergency placements	Children in need	N/A
Spectrum Behavioral Health	CCS services	Children	\$100,000
St. Vincent Hospital	Birth to 3 services, home delivered meals	Children with disabilities	\$250,000
Tellurian	Residential detox	AODA	\$55,000
Tim Halbrook Builders	Home remodeling/modifications	Families of long-term care children	\$50,000
Tomorrow's Children Inc.	Children high-needs residential care center (RCC)	High behavioral needs children	\$100,000
Treatment Providers LLC (Dr. Fatoki)	Medication Assisted Treatment (MAT) for opioid abuse treatment	AODA	\$60,000
Trempealeau County Health Care	County-run adult family homes, CBRF (assisted living), and institute for mental disease	Very high-needs MH	\$1,400,000
United Translators	Interpreter/translation services	Non-english speaking	\$10,000
VanLanen Receiving Home	Receiving home for emergency placements	Children in need	N/A
Villa Hope	CBRF (assisted living), supportive apartment program	MH/AODA	\$1,400,000
Walking and Wheeling	Medical/therapeutic supplies and equipment and home modifications	Children	\$85,000
Willow Creek Behavioral Health (SBH)	Inpatient psychiatric and detox services	MH/AODA	\$200,000
Wisconsin Family Ties	Family support and advocacy services	Parents of MH/juvenile offenders	\$26,000
Wisconsin Lock and Load Transport	Provides secure transportation to/from GB to other state facilities	MH, JJ	\$42,000

8c

**Brown County Health and Human Services
New Non-Contracted and Contracted Providers
September 2019**

REQUEST FOR NON-CONTRACTED PROVIDER			
PROVIDER	SERVICE DESCRIPTION	NOT-TO-EXCEED AMOUNT	DATE
Individual	Respite for a CPS child	\$10,000	8/5/19
Shelfchik Energy Services	Lead abatement services for CPS family	\$10,000	8/8/19
Individual	Respite for a CPS child	\$10,000	8/8/19
Cindy's Day Care	Day care provider for CPS children	\$10,000	8/15/19
Bellin Fitness Center	Sensory fitness classes for autistic child	\$10,000	8/15/19
Boys and Girls Club of Door County	After-school activities for CPS child in foster care	\$10,000	8/26/19
Individual	Rent for a CPS family	\$10,000	8/26/19
Niebler Properties	Rent for a CPS family	\$10,000	8/26/19
Fresh Start Counseling	Child placing agency admin fees for CPS child	\$10,000	8/31/19
Titletown Lawn and Pest Pros	Bed bug treatment for CLTS family	\$10,000	8/31/19

REQUEST FOR NEW PROVIDER CONTRACT				
PROVIDER	SERVICE DESCRIPTION	TARGET CLIENTS	NOT-TO-EXCEED CONTRACT AMOUNT	DATE
MobilityWorks	Vehicle modifications for families with disabled child	Families of disabled children	\$95,000	7/1/19
Generations Community Services	CCS services	Children	\$100,000	9/1/19